

Shermanbury Parish Council

67 Oak Tree Drive, Hassocks, West Sussex. BN6 8YA

Tel: 07909 332605. Email: shermanbury@pcouncil.co.uk

www.shermanburyparishcouncil.co.uk

Minutes of Shermanbury Parish Council Meeting held Monday 26th November 2018 at 7.00pm in the Peacock Rooms at The Royal Oak in Wineham.

Present: Cllr T. Brown, Cllr P. Lightburn, Cllr M. Amos, Cllr C. Foster, Cllr G. White, Cllr C. Whitton and Clerk D. Langston.

West Sussex County Councillor L. Barnard.

Horsham District Councillor J. Chowen.

81.18 Apologies for Absence. Received from Horsham District Councillor L. Lambert and Shermanbury Parish Councillor A. Ofield-Kerr.

82.18 Declaration of Members Interests. No interests were declared.

83.18 Approval of the previous PC meeting minutes held on 29th October 2018. Minutes were agreed by Council and signed by the Chairman.

84.18 To receive and consider any County Council reports and communications not covered elsewhere on this Agenda. Councillor Barnard highlighted the following items and events:

- A special remembrance service was held for WSCC staff on Friday 9th November 2018 by the Dean of Chichester Cathedral who also blessed the large memorial poppy placed outside the Council offices.
- Cllr Barnard attended the Chichester Town Council memorial service on Sunday 11th November 2018 which also included a ten gun salute.
- Gatwick Draft Master Plan is now open for consultation and if successful is expected to lead to an additional 45-75 million people using the airport. Council discussed the impact this may have on local infrastructure including highways and public transport. Cllr Barnard will keep Council informed of any WSCC discussions.
- Highlighted WSCC are still required to cut costs. They are looking to save around £145 million over the next four years.
- Recent Peer Reports show that children's services are fragile. Within the district there is a definite shortage of Care Workers.
- Government have released more funding for pot hole repairs.
- Council highlighted the need for us to be involved in any decisions over items that WSCC will not be in a position to fund that we may need to assist with resolving. Cllr Barnard will look into and update Clerk.

85.18 To receive an update on Work Stream items and resolve outstanding actions.

85.1.18 Bus stop improvements on the A281. The recent works on the A281 located adjacent to Shermanbury Grange have now been completed with the erection of a new bus shelter. These works were paid for by WSCC using CIL monies specific to Shermanbury Grange for the creation of improvements to allow safe access to public transport.

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Cllr Barnard left the meeting at this point.

85.2.18 Traffic Safety A281. To include sight lines at B2116 junction. Following a recent meeting with a WSCC Highways representative Council expect to see the speed roundels repainted on the A281. Requests have also been submitted for the removal of several old concrete bus stops along this route which may impact on road safety. Recent speed data collections show more than 10% of motorists using this stretch of road are travelling at speeds higher than 60mph. Council have a meeting planned on 5th December with our local PCSO to address this issue. Concerns have been raised by local bus companies and West Grinstead Parish Council regarding problems with the sight lines at the junction of the B2116 with the A821. Clerk will write to the relevant landowner.

86.18 To consider the purchase of a Speed Indicator Device (SID). Cllr Whitton has researched this item. Council reviewed prices and possible location sites. Clerk will contact companies who submitted quotes and ask whether any purchasers locally whom we may visit. It is envisaged a public meeting will be held to discuss this item early in the New Year.

87.18 To consider a response to the Gatwick Draft Master Plan. Clerk will add information to the website asking residents to email any comments for discussion regarding a formal response.

88.18 To receive an update on the Heritage Trail. Councillors Amos, Foster, Lightburn and White looked at locations throughout the Parish and identified ten items of interest. Council will look into launching the trail in conjunction with the Beating the Bounds event on 26th May 2019. Signage for trail can be added to existing bridleway signage although some landowners may be asked about the erection of temporary signs. It would be nice to include photographs of what some locations used to look like and Cllr Brown will follow this up with the relevant landowners. Clerk will send email to HDC Heritage Trail confirming our interest.

Cllr J. Chowen arrived at this point.

89.18 To receive and consider any District Council reports and communications not covered elsewhere on this Agenda. Cllr Chowen updated Council on:

- HDC Year of Culture. Brochures are being sent out to local parishes. There are currently 180 different fringe events whilst HDC will run a production of A Midsummer's Night Dream at Knepp Castle during June. There will also be other events such as a Light Fantasy being held at Leonardslee Gardens.
- The recent opening of The Bridge Leisure Centre proved very successful and was attended by Cllr Lightburn.
- HDC are keen to consider ecology and wildlife throughout the district. It is hoped that these will then lead to a review of policies.
- Gatwick Draft Master Plan is not necessarily supported by HDC due to the impact on areas of the District. Cllr Chowen will feed back the HDC views to Council.
- Redevelopment of Pirie's Place has been slightly delayed due to a safety issue. Swan Walk continues to progress.

90.18 To review the GDPR Audit. Council resolved to carry this item forward. Clerk and Cllr Lightburn will review outstanding items ready for further discussion.

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91.18 To review and accept the Internal Dispute Resolution Procedure. Council resolved to carry this item forward. Clerk will liaise with Cllr Lightburn who will produce a draft document.

92.18 Finance and Administration.

92.1.18 To consider matters for inclusion in the 2019/2020 Budget. Council resolved to carry this item forward to a Workstream meeting ready for review in January.

92.2.18 Balance Sheet. Agreed by Council and signed by Chairman.

92.3.18 Cheques raised for signature:

£ 55.63 P. Lightburn Purchase of wheelbarrow for Cemetery Maintenance.

£ 96.44 P.J. Barrow & Partners Limited Invoice 0049 Equipment Maintenance.

£110.00 DW Gardens Invoice DWG000394.

£118.91 D. Langston Administration Expenses.

£ 40.00 The Royal Oak venue hire.

£ 12.98 P. Lightburn Cemetery notice board.

£ 6.46 C. Craske Cemetery maintenance expenses.

£ 26.95 M. Amos A3 laminator.

93.18 Date of next meeting confirmed as Monday 17th December 2018.