

Shermanbury Parish Council

67 Oak Tree Drive, Hassocks, West Sussex. BN6 8YA

Tel: 07909 332605. Email: shermanbury@pcouncil.co.uk

www.shermanburyparishcouncil.co.uk

Minutes of Shermanbury Parish Council Meeting held Monday 24th September 2018 at 7.00pm in the Function Rooms at The Bull in Shermanbury.

Present: Cllr T. Brown, Cllr P. Lightburn, Cllr M. Amos, Cllr C. Foster, Cllr A. Ofield-Kerr, Cllr C. Whitton and Clerk D. Langston.

Horsham District Councillor J. Chowen who left following item 65.1.18.

Horsham District Councillor L. Lambert who arrived following item 65.3.18.

Two members of the public who having addressed the Council during the public forum then left the meeting.

60.18 Apologies for Absence. Apologies were received from West Sussex County Councillor L. Barnard and Shermanbury Parish Councillor Cllr G. White.

61.18 Due to a vacancy on the Council Cllr P. Lightburn nominated M. Amos is co-opted with immediate effect. This motion was seconded by Cllr C. Whitton and agreed by all present. M. Amos signed an acceptance of office and was duly elected as a Shermanbury Parish Councillor.

62.18 Declaration of Members Interests. No interests were declared.

63.18 Approval of the previous PC meeting minutes held on 16th July 2018. Minutes were agreed by council and signed by the Chairman.

64.18 To receive and consider any District Council reports and communications not covered elsewhere on this Agenda. Cllr Chowen highlighted the following items:

- Cycle race review following recently held and postponed races there will be a review of these events which will consider the impact on local residents and businesses.
- New sports centre The Bridge opens at Broadbridge Heath on 20th October 2018. Councillors have been invited to view the new facilities on 19th October.
- The new Pirie's Place car park which includes a cinema complex and additional shops and restaurants is expected to open in April/May.
- Recent planning enforcement cases in the parish are nearer completion with a proposed reinstatement programme at Ewhurst Manor.
- Horsham Association of Local Councils will hold the annual meeting with HDC on 16th October 2018.
- Year of Culture 2019 events are being publicized on the HDC website. In conjunction with Henfield Parish Council, Shermanbury Parish Council will be running the 'Beating of the Bounds' event during May.
- The Ecology, Landscape and Wildlife committee are working with Sussex Wildlife and HDC Planning to look at ways in which to incorporate wildlife into planning applications/designs.

65.18. To receive an update on Work Stream items and resolve outstanding actions.

65.1.18 Bus stop improvements on the A281. Works have commenced on the bus stop improvements by Fortgate and are expected to be completed within three weeks. Council agreed that these works do not address the Shermanbury Grange planning conditions regarding access to bus stops on the A281 which have not been met fully and discharged. Council has asked Cllr Chowen to investigate.

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65.2.18 Traffic Safety A281 to include proposed Speed Data Collection Survey/Highways markings. Council is still hoping to arrange a public meeting at which a Community Speed watch scheme can be discussed. Clerk has been in touch with several local groups who may be in a position to offer advice on these schemes. Council has also given consideration towards the purchase of a SID. Cllr Whitton has done some preliminary work on sites and this item will be further discussed at a work stream meeting.

65.3.18 Confirmation of meeting with WSCC Highways representative. Meeting confirmed as Wednesday 17th October 2018.

66.18 To receive and consider any District Council reports and communications not covered elsewhere on this Agenda. Cllr Lambert is a newly appointed District Councillor and therefore gave a brief introduction to Council on her role and the committees on which she is currently working.

67.18 To receive an update on the Design Statement. Cllr Brown has circulated the draft statement which describes what is there and prominent features. This item will be discussed at a work stream meeting.

68.18 To consider 11th November 2018 events to include the purchase of a Silent Silhouette. Council have applied for funding from HDC towards the purchase of a silhouette from the Royal British Legion. The remaining costs will be met with funds raised from previous Fun Day events. It was resolved to order a WW1 Tommy which will be erected along the A281. Following the meeting HDC confirmed a grant of £100.00 will be given towards the cost of this silhouette.

69.18. Remembrance Day arrangements and design of memorial banner. Cllr Amos and Cllr Foster will work together to produce a new banner which reflects the names of all of the Shermanbury and Wineham fallen. This banner be will be scaled down and displayed on all notice boards during the week prior to the 11th November 2018.

70.18. To resolve the following planning applications:

DC/18/1683 Pooks Barn, Frylands Lane, Wineham. Change of use of existing barn to form one detached dwelling house with associated parking for two vehicles, in conjunction with the removal of associated outbuildings and erection of a double garage (Full Application). Council resolved to support the application which is in line with Policy 8 of the Wineham and Shermanbury Neighbourhood Plan.

DC/18/1684 Pooks Barn, Frylands Lane, Wineham. Change of use of existing barn to form one detached dwelling house with associated parking for two vehicles, in conjunction with the removal of associated outbuildings and erection of a double garage (Listed Building Consent). Council resolved to support the application which is in line with Policy 8 of the Wineham and Shermanbury Neighbourhood Plan.

71.18 To consider the recommendations for future cemetery maintenance including any tree works. Council agreed that following the termination of the current contract they will work with local volunteers on a maintenance programme. Cllr Lightburn will set up a Cemetery subcommittee which will deal with all items relating to the cemetery.

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72.18 To consider the Parish Tidy up scheme and alternatives to the volunteer scheme. Considerable effort has been put into setting up a team of volunteers by Cllr C Whitton and Council raised a vote of thanks to him for his hard work. As the recruitment of volunteers slows down Council will need to look into other ways to deal with these items. Council agreed to carry this item forward to a work stream meeting.

73.18 Finance and Administration.

73.1.18 Balance Sheet and updated budget given to all members.

73.2.18 Cheques raised for signature since last meeting;

£110.00 DW Gardens Invoice DWG000387 Cemetery Maintenance

£769.58 WSCC Invoice 8001316577 Salary & Pension

£ 72.00 kITman Ltd Invoice 7719 Offsite backup annual fee

73.3.18 Cheques raised for signature:

£ 38.84 HDC Invoice 7488955 Weekly emptying of litter bins

£ 21.60 Vision ICT Invoice 8457 additional email address

£769.58 WSCC Invoice 8001322359 Salary & Pension

£205.55 D Langston Expenses to include printing costs & venue hire

£ 28.72 D Langston purchase of Hi Viz vests.

£ 40.00 SSALC Invoice 12343 training event

74.18 Dates for next meetings:

29th October – Provisional Planning meeting TBC.

26th November – Full council meeting.