

Shermanbury Parish Council

67 Oak Tree Drive, Hassocks, West Sussex. BN6 8YA

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www.shermanburyparishcouncil.co.uk

Minutes of Shermanbury Parish Council Meeting held Monday 19th March 2018 at 7.00pm in the Peacock Rooms at the Royal Oak Pub in Wineham.

Minutes

Present: Cllr T. Brown, Cllr C. Ansell, Cllr C. Foster, Cllr P. Lightburn, Clerk D Langston. HDC Councillor J. Chowen arrived at Item DC/18/0334 and left following his report.

Two members of the public arrived at Item DC/18/0393 and left following the resolution.

A speech of condolence was made to the meeting by the Chairman regarding the recent passing of HDC Councillor R. Clarke.

21.18 Apologies for Absence. Apologies were received from West Sussex County Councillor L. Barnard, Shermanbury Parish Councillors A.Ofield-Kerr, G. White and Cllr C. Whitton,

22.18 Declaration of Members Interests. None received.

23.18 Approval of the previous PC meeting minutes held on 26th February 2018. Minutes were approved as a true record by council and signed by the Chairman.

24.18 To receive an update on Work Stream items and resolve outstanding actions.

24.1.18 Bus stop access Shermanbury Grange. Clerk has emailed WSCC Highways regarding this matter and has received no response. Council will contact WSCC Councillor Barnard and ask that he assist.

Action: Cllr Barnard/Clerk.

24.2.18 Traffic Safety A281 to include proposed Speed Data Collection Survey/Highways markings. WSCC Highways Officer is waiting for confirmation of speed data and will contact Clerk once this can be viewed by council. A quote from Balfour Beatty for the work to repaint the highways markings has not yet arrived. Once the quote is received Council will review this item. **Action: Ongoing.**

24.3.18 Update on Volunteer Team. Three sessions have been held involving volunteers. Sections of pavement on the B2116 near the junction with the A281 and 120m of pavement immediately north of Woodside Close have been cleared. It is hoped that the number of volunteers will increase.

24.4.18 Village Gates. Gates have now been purchased. Final licenses are required from WSCC Highways whilst a further consultation on the Wineham location will be carried out.

25.18 To resolve the following planning applications:

DC/18/0393 Wychwood House, Brighton Road, Shermanbury. Change of use of existing ancillary accommodation into a holiday let. Council resolved it supports the application which is in line with Policy 9 of the Wineham and Shermanbury Neighbourhood Plan.

Chairman agreed a change to the Agenda order to allow for the HDC Councillor report.

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26.18 To receive and consider any District Council reports and communications not covered elsewhere on this Agenda. Cllr J. Chowen advised that a remembrance service for Cllr R. Clarke will be held at HDC on the 24th April 2018. Further details will be circulated regarding times/venue whilst an election will be held on 3rd May 2018 in order to elect his replacement.

The changes to waste collection services have now been implemented with a weekly alternative collection. Comments from residents have not been in favour of this change however it is recognized that cost cutting is inevitable. As part of his Leisure and Culture responsibilities Cllr Chowen has been involved with the Horsham Year of Culture Grant scheme although Shermanbury Parish Council were unsuccessful in their bid grants have been sent out to other parishes within the district. An update was given on the bridge to the new leisure centre which is nearer completion and is hoped to open later in the year.

27.18 To resolve the following planning applications:

DC/18/0334 Oaklea, Brighton Road, Shermanbury. Amended plans for single storey front extension. Council resolved it has no objections to the application.

DC/18/0465 Snakes Harbour Farm, Kent Street, Cowfold. Demolition of existing implement shed and erection of steel framed replacement agricultural building. Council resolved it has no objections to the application.

DC/18/0562 Morley Manor, Brighton Road, Shermanbury. Demolition of existing glass house and erection replacement glass house (Householder). Council resolved it has no objections to the application.

DC/18/0563 Morley Manor, Brighton Road, Shermanbury. Demolition of existing glass house and erection replacement glass house (Listed Building Consent). Council resolved it has no objections to the application.

DC/18/0564 Morley Manor, Brighton Road, Shermanbury. Replacement of timber summerhouse and repair of existing turntable (Householder). Council resolved it has no objections to the application.

DC/18/0565 Morley Manor, Brighton Road, Shermanbury. Replacement of timber summerhouse and repairment of existing turntable (Listed Building Consent). Council resolved it has no objections to the application.

28.18 To consider the GDPR implications. Council resolved to accept the services offered by GDPR-info. Clerk will arrange a date for the initial audit. **Action: Cllr P. Lightburn/Clerk.**

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29.18 To consider a response to the PROW letter previously circulated. Clerk will respond to the letter confirming the council's liaison with WSCC Ranger Mr. N. Bird. Council will arrange a meeting to highlight this liaison with Cllr L. Barnard. **Action: Cllr Brown/Cllr. Ansell/Clerk.**

29.1.18 Outstanding footpath and bridleway issues. Clerk will highlight the recently raised issued with the PROW. Further comments have been made regarding the issue of barbed wire found near a parish footpath which could cause injury to both ramblers and their dogs. Clerk will investigate this item and advise Council. **Action: Clerk.**

30.18 To review the contract of works and appoint a contractor for maintenance of the cemetery. Council agreed to accept the bid submitted by DW Gardens with the proviso that a meeting is arranged to discuss the aims they would like to achieve in this area. **Action: Cllr Ansell/Cllr Lightburn/Clerk.**

31.18 Finance and Administration.

31.1.18 Balance Sheet passed to all Councillors and signed by the Chairman.

31.2.18 Cheques raised for signature;

£755.03 WSCC Invoice 8001286195 Salary & Pension

£ 44.21 WSCC Invoice 8001284797 Payroll Provision

£ 60.00 DW Gardens Invoice DWG000350 Cemetery Maintenance

£ 38.84 HDC Invoice 7339291 Environmental services

£ 27.72 D Langston Parish & Administration Expenses

£ 40.00 The Royal Oak Meeting Room Hire

32.18 Items to be carried forward to next meeting.

- Newsletter items to be circulated to Cllr Lightburn.
- Dates for Parish Meetings to be set by Clerk and circulated.