

# Shermanbury Parish Council

67 Oak Tree Drive, Hassocks, West Sussex. BN6 8YA  
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www.shermanburyparishcouncil.co.uk

Minutes of Shermanbury Parish Council Meeting held **Monday 30<sup>th</sup> March at 7.00pm in the Peacock Rooms at the Royal Oak Pub in Wineham.**

**Items marked \* means supporting paper supplied**

## Minutes

### **26.15 Persons Present and Apologies for Absence**

Present: Cllr J Downs, Cllr V Harrison, Cllr T Brown, Cllr G White, Cllr C Whitton and Clerk D Langston.

Also present: Cllr J Chowen Horsham District Council, Cllr R Clarke, Horsham District Council, Cllr L Barnard West Sussex County Council.

Apologies received from: Cllr P Lightburn,

### **27.15 Declaration of Members Interests – None declared**

**28.15 Approval of the previous PC meeting minutes held on 27<sup>th</sup> January 2015** Minutes approved and signed by the Chairman.

**29.15 Report from WSCC Cllr Barnard** – Confirmation given that Henfield Day Centre had received funding from WSCC towards running costs for the next three years. This facility is available for use by all local community groups.

**HDC Cllr R Clarke and Cllr J Chowen** – Advised HDC move is progressing well and should be completed by June when all departments will be on the same floor within one building. An update on the recent changes to the recycling policy was given. These changes will be implemented on 1<sup>st</sup> April 2015 when a wider range of plastic items will be accepted.

Cllr Brown raised the question of the recent change to the housing numbers suggested in the Horsham District Plan. Cllr Chowen gave an update on the plan confirming that further changes will need to be made which will then be followed by a six week consultation period. As the Development Plan will give some form of protection until 2031 it was agreed that Shermanbury Parish Council would send representatives to speak at the planned September meeting. This item will be discussed at the next meeting. **Action Council.**

Cllr Downs gave a vote of thanks to Cllr Barnard, Cllr Chowen and Cllr Clarke for the continued support received from both West Sussex County Council and Horsham District Council.

**30.15 Matters arising from previous Minutes not covered elsewhere** – Steyning Grammar School pupils involved in the Shermanbury presentation were invited with their parents to the meeting to discuss their work with Council, unfortunately no response to this invitation had been received.

**31.15 Neighbourhood Plan (WASP) update** – Cllr Brown confirmed a series of Focus Groups were organised and run at the end of 2014, these groups reviewed and modified the Vision Statement, Objectives and Aims for the WASP. Possible development sites were also reviewed and assessed against specific development criteria.

A report has been completed, distributed to all those participating and will be included on the WASP website. A copy has been emailed to all councillors.

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All those expressing an interest in developing their land for housing have been contacted providing them with feedback from the Focus Groups and requesting they respond with proposals. Two updated development plans have been received to date.

One of the key objectives within the WASP is to ensure that new developments do not compromise surface water drainage on surrounding properties. The issue of flood risk within the Parish features within the WASP and the potential to use the Community Infrastructure Levy to address pre-existing drainage issues is being investigated. Following a discussion regarding the issue of surface water in the area surrounding the A281 it was agreed that contact should be made with local residents to find out what their issues are and how we can work to resolve these in the future. **Action Cllr Whitton/Cllr Brown.**

Three exhibitions of the WASP have been booked and all households within the Parish will be leafleted to ensure all who wish to attend can attend.

- a. Sunday May 10<sup>th</sup> St Giles Church during the Beating the Bounds event
- b. Wednesday May 27<sup>th</sup> 1pm – 9pm Royal Oak Peacock Room Wineham
- c. Thursday May 28<sup>th</sup> 1pm – 9pm The Bull Skittle Ally, The Mock Bridge A281

The Vision Statement, Objectives and Aims and the Sites for Housing Development will be displayed. The comments of Parishioners will be collected and logged.

## **32.15 Planning and Enforcement Matters –**

DC/15/0163 Sake Ride Farm, Wineham Lane. Two storey extension to dwelling. Council confirmed it has no objections to this application.

DC/15/0582 Caeburn, Wineham Lane. Proposed two storey rear extension and loft conversion. Council confirmed it has no objections to this application.

Clerk advised that the recently raised non compliance issues are still ongoing. Council felt that further information should be requested from HDC. Cllr Downs would like to make contact with Hastings Council to discuss their recent stance on these matters. **Action Clerk.**

## **33.15 Parish Matters**

**Cemetery** – Cllr Harrison advised that a general tidy up of the cemetery was planned prior to the ‘Beating of the Bounds’ event on 10<sup>th</sup> May 2015.

**Chapel Works and Insurance** – Clerk confirmed that there had been no response to the tender request. A further email has been sent and Cllr Whitton will continue to liaise with the Clerk on this matter. **Action Cllr Whitton/Clerk.** Clerk confirmed rebuild costs for the chapel were higher than the current insurance cover. Council agreed to raise the insurance cover and review this item following the tender quote. **Action Clerk.**

**Cemetery Extension** – Cllr Whitton had produced a plan showing how the cemetery could be extended for the future. Council raised concerns regarding the proximity of the cemetery to a nearby well however the HDC Environmental Officer is available to offer advice on this matter should further land be acquired. Cllr Downs will arrange a meeting with Mr Vane-Tempest to discuss this matter. **Action Cllr Downs/Cllr Whitton.**

Cllr Whitton confirmed the cemetery gates have been repaired and are now back in situ. West Sussex County Council has completed the work to tarmac the entrance to the Cemetery.

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**Cemetery Hedge** – Cllr Harrison confirmed an estimate for the replacement of the hedge had been requested but not yet received.

## **34.15 Parish Matters**

**Highways** – Discussion between Council and West Sussex Highways continues regarding the issue of speeding on the A281. A meeting has been arranged on 29<sup>th</sup> April 2015 to discuss the implementation of speed monitors and other traffic calming measures. **Action Council.**

**Parish Events**– Beating the Bounds event is being held on 10<sup>th</sup> May 2015 at 2:30 pm. A CiF Grant cheque towards this event had been received by Mrs. A. Lightburn. For ease of administration this will be processed by the Council. A vote of thanks was raised to Cllr Barnard for his assistance with the funding of this event. A flyer will be produced highlighting this event and this will be delivered to all households with an article also being produced in Thirteen 8 and BN5.

**Litter Picking – Adopt a Street** – Following an offer from a local resident to litter pick within the Parish concerns had been raised by Cllr Lightburn regarding the safety of such an undertaking. Council insurance company confirmed that if accepted as a volunteer then this resident would be covered by the council insurance. As HDC have recently commenced a venture relating to litter picking the Clerk has arranged a meeting for mid April to discuss this venture. **Action Clerk.**

**Facebook Page** –This item remains ongoing and will be organized by Cllr Harrison and the Clerk. **Action Cllr Harrison/Clerk.**

**35.15 Update on Rampion Wind farm** – Cllr Whitton is still working with the Local Liaison Group regarding Community Benefits therefore this item remains ongoing. **Action Cllr Whitton**

## **36.15 Finance and Administration**

Balance Sheets were handed to all councilors showing updated accounts.

Cheques for signature or raised since last meeting;

£2332.80 Invoice 2015-052 Dowsett Mayhew Town Planning Advice

£36.66 Invoice 3062252 HDC Litter Bin Emptying

£588.75 Invoice 8001079633 Clerks Salary

£54.90 Clerks Expenses

£147.99 Invoice 393 West Sussex ALC Ltd.

£588.75 Invoice 8001081222 Clerks Salary

**37.15 Elections** – Clerk advised Council that all nomination papers had been hand delivered to HDC having been verified were all accepted.

**38.15 Date of next meeting: Tuesday 26<sup>th</sup> May – 7pm in the Peacock Rooms, Royal Oak, Wineham.**