

Shermanbury Parish Council

67 Oak Tree Drive, Hassocks, West Sussex. BN6 8YA
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www.shermanburyparishcouncil.co.uk

Minutes of Shermanbury Parish Council Annual Meeting held Monday 27th March 2017 at 7.00pm in the Peacock Rooms at the Royal Oak Pub in Wineham.

Minutes

16.17 Persons Present and Apologies for Absence

Present: Cllr T Brown, Cllr C Whitton, Cllr C. Ansell, Cllr P. Lightburn, Cllr G. White and Clerk D. Langston.
West Sussex County Councillor L. Barnard.

Apologies received from: Horsham District Cllr R. Clarke and Shermanbury Parish Councillor C Foster.

17.17 Declaration of Members Interests. None declared.

18.17 Approval of the previous PC meeting minutes held on 30th January 2017. Minutes were agreed by Council and signed by the Chair of the meeting held on 30th January as a true record.

19.17 To receive and consider any County Council reports and communications not covered elsewhere on this Agenda. Councillor Barnard highlighted the forthcoming County Council elections and confirmed that WSCC were unable to appoint political officers until after this date. Proposals for an elected mayor of East Sussex Surrey and West Sussex are not supported but all devolution proposals are being held until after the elections.

Council Tax bills have now been sent to all households these reflect an increase of 1.95% with a further 2% increase for adult care resulting in a net increase of 3.59%. WSCC are spending £188 million on the care of elderly people this cost has been highlighted to Government as a national issue not a district based problem.

Fire and rescue services are being looked into by the PCC. PCC is considering the possibilities of bringing these FRS under the umbrella of the Police service. Police forces based in both East Sussex and Brighton raise a precept to cover their services although other districts are County funded. A verdict on this collaboration is due shortly.

A27 Bypass funding for the Chichester area has been withdrawn by the Secretary of State. Funding remains in place for the proposed works at Arundel.

20.17 To receive and consider any District Council reports and communications not covered elsewhere on this Agenda. Cllr Chowen received an update on fly tipping issues in Kent Street. There is an issue with residents accessing local tips anything that can be done to encourage people to take rubbish to the tip should be pushed by Council. HDC have now delivered the final budget. Four years ago the decision was taken to reduce costs steadily and this has been accomplished assisted by housing bonuses across the district. HDC are now looking to balance the budget without these bonuses. These will allow consideration to be given to using the bonuses on infrastructure projects with the infrastructure deficit standing at £300 million.

New rural car parking scheme is underway vouchers are available for purchase at £12.00 each. Residents who wish to pay for all day parking will be able to use the voucher for the period of time shown on pay/display boards and top up voucher with tickets purchased from these machines.

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HDC are one of the few authorities who use side loading lorries which are proving more costly to run and repair. In view of these costs HDC will change to rear loading vehicles by 2018.

Cllr Chowen passed on his congratulations on the production of the Wineham and Shermanbury Neighbourhood Plan which goes to referendum on 4th May 2017.

21.17 To include an update on the Mid Sussex District Plan. Cllr Brown highlighted recent issues with the MSDC District Plan where the Inspector has requested additional housing numbers to cope with the overspill from Crawley.

Cllr Barnard and Cllr Chowen left the meeting at this point.

22.17 To receive an update on Workstream items;

22.1.17 Highways Matters. Cllr Whitton advised a complaint has been raised with WSCC Highways regarding verges along the A281 which have been damaged during recent works by Landfill contractors. Kent Street has cracking appearing on the road surface following the recent Carillion works. Cllr Lightburn will monitor.

Action: Cllr Lightburn.

Proposed works at The Causeway are currently on hold due to the discovery of electricity cables. WSCC Highways will confirm when these works will recommence. Improvements to the bus stop access along the A281 have been agreed in principal by WSCC Highways who will liaise with Clerk regarding proposed commencement dates. **Action: Clerk**

Village gateways will be purchased and installed during the next financial year. Cllr White and Cllr Whitton will investigate location for gateways and liaise with Clerk regarding necessary licenses. Clerk will circulate photograph of available gates. **Action: Cllr White/Cllr Whitton and Clerk.**

22.2.17 Community Volunteers. Nine volunteers attended a tidy up day on Monday 20th March. The next planned date is Monday 3rd April 2017 when Darren Rolfe will also attend. Cllr Ansell and Cllr Whitton will attend a First Aid course and consideration will be given to signing up volunteers to attend a WSCC run Task Leader training day. **Action: Cllr Whitton.**

22.3.17 Community Cohesion. The recent Good Neighbour scheme and photographic contest were not supported by residents. Consideration will be given to other avenues of publicity. These items will be highlighted at the parish meetings. Beating the Bounds event will be held by Friends of St. Giles in conjunction with Shermanbury Parish Council. Cllr Lightburn will liaise with Cllr Ansell and Cllr Whitton regarding this event. **Action: Cllr Ansell/Cllr Lightburn/Cllr Whitton.**

Consideration will be given to the publication of a parish newsletter. Cllr Lightburn will look into the production of a parish coat of arms. Contact will be made with possible artists in the parish. **Action: Cllr Lightburn.**

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23.17 To include update on Wineham and Shermanbury Neighbourhood Plan. Cllr Whitton produced a spreadsheet showing pre referendum tasks. Council considered design of referendum banners and posters. It was resolved these would show: WASP Neighbourhood Plan Referendum 4th May and will include the WASP logo. Cllr Brown will liaise with printer on this matter. Cllr Lightburn will purchase posts on behalf of the Council. **Action: Cllr Brown/Cllr Lightburn.**

Parish meetings will be held on Thursday 20th and Friday 21st April. Council will hand deliver posters to all households highlighting these events. Clerk will check details on polling stations and circulate these to Council. **Action: Full Council/Clerk.**

24.17. To receive a report regarding planning matters. Please note any plans received in the interim period will also be discussed at the meeting:

DC/17/0526 Snakes Harbour Farm, Kent Street, Cowfold. Five calving boxes as replacement for existing. Council resolved it has no objections to the application.

DC/17/0328 The Lodge, Wineham Place, Wineham Lane, Wineham. Demolition of existing lodge and replacement with new dwelling together with car port. Council resolved it has no objections to the application.

DC/16/2599 Springlands Barn, Frylands Lane, Wineham. Removal of condition number four to previously approved Application Reference Number: DC/15/2511 (Retrospective approval for conversion of barn to single residential dwelling and the addition of a retaining wall and steps, alterations to driveway, and log store to rear of stables). Appeal lodged.

DC/16/2600 Springlands Barn, Frylands Lane, Wineham. Removal of condition number five to previously approved Application Reference Number: DC/15/2510 (Retrospective approval for conversion of barn to single residential dwelling and the addition of a retaining wall and steps, alterations to driveway, and log store to rear of stables). Appeal lodged.

DC/16/2601 Springlands Barn, Frylands Lane, Wineham. Removal of condition number five to previously approved Application Reference Number: DC/15/2511 (Retrospective approval for conversion of barn to single residential dwelling and the addition of a retaining wall and steps, alterations to driveway, and log store to rear of stables). Appeal lodged.

Council resolved to submit the following comments in relation to the above appeals. Shermanbury Parish Council supports the decisions taken by Horsham District Council to ensure we retain the heritage of our listed buildings.

25.17 To confirm delegated decision usage by the Clerk. Council agreed to use delegated powers in relation to non contentious planning applications when time does not allow for a quorate meeting. Clerk will update standing orders to reflect this change. **Action: Clerk**

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26.17. To receive decisions regarding previous planning applications:

DC/17/0180 Red Robins, Brighton Road, Shermanbury. Erection of a ground floor rear extension
Application Permitted.

DC/16/2953 Greentrees Farm, Brighton Road, Shermanbury, Horsham. Demolition of 4x stable blocks & 2x storage barns, erection of a new American barn stable and hay barn, extension of existing access culvert, and re-positioning and extension of sand school. Application Permitted.

DC/16/2769 Morley Manor, Brighton Road, Shermanbury. The proposal is for a new paddock access track from the existing entrance splay up towards the property. Application Refused.

DC/16/2877 Morley Manor, Brighton Road, Shermanbury. To resurface the existing entrance splay with block paving from where the driveway abuts the highway and to move the gateway to a distance of 15m back from the highway for safety and security of vehicles pulling off the highway.
Application Permitted.

DC/16/2915 Blacklands Farm Camping, Blacklands Farm, Wheatsheaf Road, Henfield. Extension of existing Camp Site to provide 50 additional pitches to be used from 1st March - 30th September each year and regularisation of track and washing up sinks. Awaiting Decision.

DC/16/2912 Blacklands Farm, Wheatsheaf Road, Henfield. Commercial Fishing of the lake and four ponds on site as shown on drawing numbers 2016/105/PL6 and 2016/105/PL8 (Lawful Development Certificate - Existing). Application Permitted.

DC/16/2945 for outline consent for the erection of up to 120 dwellings with public open space, landscaping and sustainable drainage system (SuDS) with vehicular access point from Shermanbury Road, RH13 8EU. All matters to be reserved, except for means of access. Land North of Shermanbury Road, Partridge Green, Horsham, West Sussex. Awaiting Decision.

DC/16/2070 Lot 1, Wychwood Farm, Brighton Road, Shermanbury. Retrospective application for creation of retaining walls and repairs to existing barn, erection of two sheds and creation of hard standing. Application Permitted.

27.17. To receive an update on 'The Men in Sheds organisation. Cllr Ansell will be attending the next meeting. Saxon Weald has highlighted a potential site for 'The Shed' in Henfield. Cllr Ansell will continue to update council on this item. **Action: Cllr Ansell.**

28.17. To consider the support of vulnerable people within the parish. Cllr Lightburn highlighted the need to be aware of vulnerable people within our parish. Council will continue to consider this item. **Action: Full Council.**

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29.17 Finance and Administration.

29.1.17 Balance Sheet handed to all Councillors.

29.2.17 To confirm the Clerks salary following attainment of CiLCA. Council resolved to raise the Clerks salary by one salary point.

29.3.17 Cheques for signature or raised since last meeting;

£ 723.62 WSCC Invoice 8001207028

£1266.72 DowsettMayhew Invoice 2017-001

£ 48.00 SSALC Limited Invoice 10531

£ 66.00 SSALC Limited Invoice 10462

£ 768.00 DowsettMayhew Invoice 2017-066

£723.62 WSCC Invoice 8001212491

£ 38.84 HDC Invoice 6242626

£ 280.31 D Langston Administration Expenses

£ 40.00 The Royal Oak