

Shermanbury Parish Council

67 Oak Tree Drive, Hassocks, West Sussex. BN6 8YA
Tel: 07909 332605. Email: shermanbury@pcouncil.co.uk
www.shermanburyparishcouncil.co.uk

Minutes of Shermanbury Parish Council Meeting held Monday 27th July 2015 at 7.00pm in the Peacock Rooms at the Royal Oak Pub in Wineham.

Minutes

59.15 Persons Present and Apologies for Absence

Present: Cllr V Harrison, Cllr T Brown, Cllr C Parr, Cllr G White, Cllr C Whitton and Clerk D Langston.

Also present: Cllr J Chowen, Cllr R Clarke Horsham District Council, and Cllr L Barnard West Sussex County Council.

Apologies received from: Cllr P Lightburn

Member of the Public: Mrs. R Newman

60.15 Declaration of Members Interests – None declared

61.15 Approval of the previous PC meeting minutes held on 15th June 2015 Minutes approved and signed by the Chairman. Clerk raised the issue of the Fingerpost previously located outside Wineham Place, Wineham Lane. This item is now missing although the concrete base is still in situ. Clerk will continue to look into this item. **Action Clerk.**

62.15 Report from WSCC Cllr Barnard - As previously advised West Sussex County Council is subject to a full boundary review by the Local Government Boundary Commission for England. A recent full meeting of the Council has taken place with all recommendations being put to the County Council's Electoral Review Panel and a Governance Committee for further scrutiny. Confirmation was given regarding the role of Mark Seward who is still responsible for WSCC Highways

The narrow bridge in Wisborough Green is planned for rebuild however residents have raised a petition to be put to County Council in August to stop this action due to concerns over road safety and further development.

HDC Cllr R Clarke - Advised Clerk on the matter relating to the replacement of Finger Post and possible avenues to consider. Enforcement problem with Well Cottage, Wineham Lane has now been resolved with enforcement notice issued.

HDC are just coming to the end of a very successful training programme for new Councillors. This has proved to be very well attended by both old and new Councillors covering topics from 'Being a good Councillor' to Licensing and Planning issues.

HDC Cllr J Chowen – Dinosaur Island has now opened at Southwater Country Park whilst Broadbridge Heath Leisure Centre remains an ongoing project.

Cllr Chowen asked council to consider the matter of Council Tax in relation to whether it is too high or too low, how do people feel about the fact it has remained at an unchanged level for the last six years. If perhaps it was viewed as a Service Charge rather than a Tax how would this impact on our views. Further discussion took place on this item with no resolution reached.

Thanks were given to the Council for their support at the recent HDC Council Meeting on 24th June 2015. As advised by email the housing numbers for the Horsham District Plan have now been raised by the Inspector from 750 to 800 dwellings per year in the years up to 2031.

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63.15 Neighbourhood Plan (WASP) update to include representation at HDC District Plan Meeting – Cllr Brown confirmed his attendance at the recent HDC District Plan Meeting to discuss the future of the plan which was on hold following a recent Notice of Motion served by two HDC Councillors. Items to consider were:

- Huge pressure by the Government to build more homes
- The lack of a District Plan provides all parishes with a problem as without one Planning Inspectors will assume to grant permission to build unless convinced otherwise
- Sayers common case reveals challenge 100+ homes approved in a rural setting despite District and Parish objections. The sustainability arguments outlined by the inspector can equally apply to other rural settings if District and Parish plans are not in place.
- HDC plan can proceed if they agree to build 800 dwellings a year until 2031. The original plan was for 650

WASP

- The exhibition report has been completed which analyses the comments given by those attending the exhibitions. 169 residents attended the 3 exhibitions and we received 232 written comments. Our general responses to the overall comments and specific comments on each possible development site have been placed on the website and emailed to every parishioner who provided an email address and each landowner.
- We take the comments very seriously
 - A new report on housing needs has been commissioned
 - Issues regarding light pollution, flood risk and road safety are all being examined further
 - Requests for meetings with landowners will be undertaken
- We are now writing the draft plan and developing policies which reflect as much as possible the consensus feedback we are receiving through the consultation process.

64.15 To discuss Planning and Enforcement Matters to include any planning applications received since production of the Agenda –

DC/15/1371 Coppards, Shermanbury Place, Brighton Road. Internal refurbishment and extension of Coppards dwelling. Remove existing garage doors and introduce new windows/glazing. Introduce stepped terraced landscape to rear garden. Replace existing derelict sheds with contemporary annexe. Introduce new garage/plant room to east part of the site. Revise existing access route to Coppards and introduce new driveway. Council resolved to support this application.

DC/15/0916 Farm Buildings, Brighton Road, Shermanbury. To demolish former agricultural buildings, construct 3 dwellings with parking. Temporary construction access. Mrs. Newman addressed the council regarding all previously raised issues. Applicant then left the meeting. Whilst Council has no objections to the application to satisfy neighbours concerns about the future use of additional land we would suggest that restrictions are placed on the land to restrict its use for gardens or agricultural purposes only.

DC/15/1499 Caeburn, Wineham Lane, Wineham. Single Storey rear extension. Council has no objections.

DC/15/1201 6 Shermanbury Grange, Brighton Road. Removal of parapet and form balcony with windows removed and replaced with patio doors. Council has no objections.

DC/15/1202 7 Shermanbury Grange, Brighton Road. Part removal of existing parapet and form balcony and change windows to patio doors. Council has no objections.

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65.15 To discuss proposed works on chapel. Prior to the meeting Council met at the Chapel to discuss the proposed works and the quotations offered. It was resolved that if the works can be costed at approximately £6,000 excluded VAT Council will go ahead with the project. **Action Cllr Whitton/Clerk.**

66.15 Parish Matters

- Wheelie Bin Speed Restriction Stickers – Clerk has sourced these items however Council needs to confirm whether there are any legal issues surrounding their use. **Action Clerk.**
- Entrance Fences – Council will continue to look into this item and liaise with WSCC Highways department over avenues of assistance. **Action Clerk.**
- Monitoring Speed - after liaising with our local PCSO it was agreed to consider setting up a Community Speedwatch Programme. This project will be highlighted on the website, noticeboards and local magazines, newspapers. Cllr Brown will put these articles together. Cllr Whitton will contact residents who raised this item on feedback sheets from the previously held exhibitions. Clerk will contact PCSO with regards to training requirements. **Action Cllr Brown, Cllr Whitton and Clerk.**
- Additional land at Cemetery – Clerk will continue to liaise with Mr J Downs. **Action Clerk**

67.15 Flooding – A281 Eastside and Woodside Close – Following a recent undertaking by Cllr Whitton to review this item further action is required to observe the flow in the various sections of the open channel sections of the drain to attempt to gauge if it was worth having a drainage consultant review the existing installation to see if any ‘reasonably economic’ works could be designed.

68.15 To discuss HDC Infrastructure Delivery Plan – Having received recent correspondence from HDC Council are required to raise any items for review during the life of the District Plan prior to 14th August 2015. It was agreed that items to be raised should include;

- Broadband to areas not adequately served within the Parish
- Play space
- Provision for Social and Community Facilities
- To fund an investigation and flood alleviation plan with concerns raised at all three exhibitions by residents into flooding along the A281 and Frylands Lane
- Transport links to include, footpaths, bridleways, speed control and The Grove

It was agreed that this item should be a matter of priority. **Action Cllr Harrison.**

69.15 Finance and Administration

Balance sheet – Clerk will liaise with Cllr Parr to review an alternative method of production

Confirmation of Cheques for signature or raised since last meeting

£139.87 C Whitton Expenses

£588.75 WSCC Invoice 8001099673

£997.20 Dowsett Mayhew Invoice 2015-155

£ 7.40 T Brown HDC Meeting Expenses

£178.10 D Langston Expenses

£60.00 SSALC Limited Invoice 8626

£69.55 P Lightburn NBP Expenses

£510.00 E.M Jones Cemetery Upkeep

58.15 Date of next meeting – confirmed as Monday 28th September 2015.