

Shermanbury Parish Council

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Minutes of Shermanbury Parish Council Meeting held **Tuesday 27th January at 7.00pm in the Peacock Rooms at the Royal Oak Pub in Wineham.**

Items marked * means supporting paper supplied

Minutes

14.15 Persons Present and Apologies for Absence

Present: Cllr J Downs, Cllr V Harrison, Cllr T Brown, Cllr P Lightburn, Cllr G White, Cllr C Whitton and Clerk D Langston.

Also present: Cllr J Chowen Horsham District Council and Cllr R Clarke, Horsham District Council.

Apologies received from: Cllr L Barnard – West Sussex County Council

15.15 Declaration of Members Interests – None declared

16.15 Approval of the previous PC meeting minutes held on 5th January 2015 Minutes approved and signed by the Chairman.

17.15 Report from HDC Cllr R Clarke and Cllr J Chowen – Advised HDC move is progressing well and should be completed by June when all departments will be on the same floor within one building. University of Brighton is looking at the possibility of another campus based in Horsham if successful this would create around 2,000 new jobs. Confirmation given that there will be no rise in the Council Tax for the year 2015/2016. Council was reminded that all Election paperwork needs to be with HDC Officers by 9th April 2015. Cllr Clarke mentioned the recent event at Steyning Grammar School which Cllr Lightburn and Cllr Downs also attended. As the item relating to Shermanbury was mislaid on the day Council resolved to invite the pupils and their parents to the next meeting to discuss their work with Council. **Action Clerk.**

18.15 Matters arising from previous Minutes not covered elsewhere – All topics covered under Agenda.

19.15 Neighbourhood Plan (WASP) update – Cllr Harrison thanked the Neighbourhood Plan Steering Group for their update at the last meeting when the group worked through ideas from the Focus Group Meetings with Dale Mayhew. Confirmation was given that the objectives and aims for the plan have been developed and four development sites have been shortlisted following the three Focus Groups held with local residents. The Council have written to land owners on the short list and asked them to consider the objectives and aims developed by the Focus Groups and provide further information on potential development schemes to enable a further detailed assessment. It was stressed that at this stage, no decision has been made on the final preferred housing numbers or sites that will be carried forward for consultation in the draft Neighbourhood Plan. Cllr Lightburn has written an article for inclusion in Thirteen8 and BN5 Magazines. Meeting will be arranged to commence drafting the Neighbourhood Plan Document.

20.15 Planning and Enforcement Matters –

DC/14/2721 Sheiling Holt Wineham Lane Wineham. Removal of existing conservatory and timber framed Studio building. New 27sq.m. single storey rear extension & 4.4sq.m. covered link canopy. Part conversion of Garage Log Store to form new 4.25sq.m. Utility/Boot Room. Council has no objections to this proposal.

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DC/14/0905 Morley Manor Brighton Road Shermanbury. The development comprises of the construction of a new lake and associated landscaping and new vehicular access. . Council has no objections to this proposal.

DC/15/0068 1 Wychwood Farm House Brighton Road Shermanbury Horsham. Single storey side/rear extension. Council has no objections to this proposal.

21.15 Parish Matters

Cemetery, Frylands Lane – Cllr Whitton handed out estimates for both demolition and repairs for comparison purposes. It was noted that at the Focus Group Meetings residents wanted to protect rural sites within the parish to ensure the historic atmosphere of the area was enhanced. This item remains ongoing with the profile of the Chapel being raised during the ‘Beating of the Bounds’ event.

West Sussex County Council has confirmed that they are happy to tarmac the entrance to the Cemetery. Cllr Whitton will liaise with Mr Ansell regarding the repair of the cemetery gates. **Action Cllr Whitton.**

Highways – Discussion between Council and West Sussex Highways continues regarding the issue of speeding on the A281. It is hoped that a meeting can be arranged to discuss the implementation of speed monitors and other traffic calming measures. **Action Clerk**

Parish Events – Beating the Bounds event on 24th May 2015 being organized by Mrs. A. Lightburn who updated the meeting with the progress to date. Cllr Harrison will produce a fact sheet about the cemetery to be handed out on the day. Cllr Brown will talk to the Vicar at St. Giles regarding the event and all Councillors will liaise with Mrs. Lightburn. CiF Grant will be applied for to cover the additional costs of refreshments/handouts/flyers and other associated expenses. **Action All Council**

Facebook Page – It was agreed that Shermanbury should have a Community Facebook page this item will be organized by Cllr Harrison and the Clerk. **Action Cllr Harrison/Clerk.**

Emergency Plan – Council discussed how we would deal with helping our Parishioners in an emergency with no Emergency Plan currently in place. It was felt that it would be helpful to have a telephone chain. Council will continue to evaluate this item. **Action All Council**

22.15 Update on Rampion Wind farm – Cllr Whitton is still working with the Local Liaison Group regarding Community Benefits therefore this item remains ongoing. **Action Cllr Whitton**

23.15 Finance and Administration

Balance Sheets were handed to all councilors showing updated accounts.

Budget 2015/2016 was agreed with Precept raised to £12,500. (Twelve Thousand Five Hundred Pounds).

Fun Day donations of £150.00 each were raised under Section 137 to both Henfield Area Response Team and Partridge Green Area Responder Team.

24.15 Elections – Clerk updated Council with details on Election procedure and handed out nomination papers. Confirmation was given that Mrs. Clarke has decided not to join the Council.

25.15 Date of next meeting: Monday 30th March – 7pm in the Peacock Rooms, Royal Oak, Wineham.