

# Shermanbury Parish Council

67 Oak Tree Drive, Hassocks, West Sussex. BN6 8YA  
Tel: 07909 332605. Email: shermanbury@pcouncil.co.uk  
www.shermanburyparishcouncil.co.uk

**Minutes of Shermanbury Parish Council Meeting held Tuesday 26<sup>th</sup> May 2015 at 6.30pm in the Peacock Rooms at the Royal Oak Pub in Wineham.**

**Items marked \* means supporting paper supplied**

## **Minutes**

Prior to the commencement of the meeting all Councillors' signed declaration of office forms.

**39.15 Election of Chair and Vice-Chairman of the Council** – Cllr Harrison was nominated by Cllr White and seconded by Cllr Whitton and was duly elected. Cllr Whitton was nominated by Cllr Brown and seconded by Cllr Lightburn and was duly elected.

### **40.15 Persons Present and Apologies for Absence**

Present: Cllr V Harrison, Cllr T Brown, Cllr, P Lightburn, Cllr C Parr, Cllr G White, Cllr C Whitton and Clerk D Langston.

Also present for their report: Cllr R Clarke, Horsham District Council, Cllr L Barnard West Sussex County Council.

Members of the public.

Apologies received from: Cllr J Chowen, Horsham District Council,

**41.15 Declaration of Members Interests** – None declared

**42.15 Approval of the previous PC meeting minutes held on 30<sup>th</sup> March 2015** Minutes approved and signed by the Chairman. There were no matters arising.

**43.15 Election of members to outside bodies** – Council resolved that the representatives for HALC would be Cllr Harrison and Cllr Lightburn whilst the representatives for WSALC would be Cllr Parr and Cllr White. Cllr Whitton remains the representative on the Rampion Local Liaison Group.

### **44.15 Planning and Enforcement Matters –**

**DC/15/0916** Farm Buildings, Brighton Road, Shermanbury, West Sussex. To demolish former agricultural buildings, construct 3 dwellings with parking. Temporary construction access. There have been meetings between Councillors, local residents and the applicant where Council was advised the application would be amended to reflect changes to the following items:

Confirmation of land boundary.

Submit sectional drawing to show no overlooking of 1 Wychwood Lane.

Land associated with the two properties opposite 1 and 2 Wychwood Farmhouses is intended for use as gardens and a pony paddock.

The construction materials will be amended on units 1 and 2 if required by close neighbors.

Fence height on properties overlooking 1 Wychwood Lane to be shown in new amendments.

Access track will be removed immediately following completion of building works.

Council resolved they are non supportive of current application. If the above amendments are made they would support the new application.

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## 45.15 Finance and Administration

Accounts for year ending 31<sup>st</sup> March 2015 were agreed by Council and signed by Chairman.

Internal audit report had been received by Council which confirmed there were no items of concern the end of year external audit form was duly signed by Chairman.

Cheques for signature or raised since last meeting;

£588.75 Invoice 8001086801 Clerks Salary

£ 60.93 Invoice 17954397 Additional Insurance Premium

£ 15.00 HALC annual subscription

£111.00 Clerks Expenses to include telephone contribution

£259.64 Mrs A Lightburn Beating the Bounds costs funded by grant administered by Council.

**46.15 Report from WSCC Cllr Barnard** – Cllr Barnard confirmed following the election the new Government is keen to look into devolution and have already granted powers to Manchester. Surrey, East and West Sussex and possibly Hampshire are approaching the Chancellor to ensure these powers are not purely given to the Northern areas.

There have been several changes within the WSCC Highways Department with Chris Stark now being in overall charge.

Council raised the question of the decision regarding the second runway at Gatwick which is currently still under consultation.

**HDC Cllr R Clarke** – Looking forwards Horsham District framework has been rethought following advice received from the Inspector. The next meeting will be held on 3<sup>rd</sup> July 2015 which it is hoped will last for one day, this will then become a legal document.

After the election HDC is now made up of 44 members broken down into; 39 Conservative, 4 Liberal Democrats and 1 Independent Member. The HDC move is progressing well and should be completed by 1st June when all departments will be on the same floor within one building. This should have a positive effect on the service level offered.

**47.15 Date of next meeting** – confirmed as Monday 15<sup>th</sup> June 2015.

**47.15 Neighbourhood Plan (WASP) update** – Chairman confirmed that the members of the public were primarily in attendance to hear this item. Cllr Brown confirmed the process of a Neighbourhood Plan and the protection this would give the parish from any unwanted large scale development.

Confirmation was given to all attendees that at no time do the Parish council as a body get to vote. Each stage of the plan requires a consultation process which is laid down as a legal requirement failure to adhere to these requirements would result in the Neighbourhood Plan being refused.

Two exhibitions are being held on 27<sup>th</sup> and 28<sup>th</sup> May 2015 where The Vision Statement, Objectives and Aims and the Sites for Housing Development will be displayed. The comments of Parishioners will be collected and logged these will form part of the Draft Neighbourhood Plan.

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The meeting was adjourned at this point to allow members of the public to raise questions regarding the Neighbourhood Plan.

In general the concerns surrounded the process of producing the plan, the proposed sites and why the information on the website does not reflect all the paperwork between landowners and the Council.

The update from Cllr Brown has now alleviated some of these concerns. Issues still remain surrounding some of the proposed sites and comments relating to these from the URS reports. Cllr Brown confirmed the legal requirement to keep these sites in the process and encouraged residents to attend the exhibitions to view all the proposed sites and ensure their comments are logged.