

Shermanbury Parish Council

67 Oak Tree Drive, Hassocks, West Sussex. BN6 8YA

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www.shermanburyparishcouncil.co.uk

Minutes of Shermanbury Parish Council Meeting held Monday 25th September 2017 at 7.00pm in the Peacock Rooms at the Royal Oak Pub in Wineham.

Minutes

Present: Cllr T Brown, Cllr C Ansell, Cllr G White, Cllr C Whitton and Clerk D Langston.

West Sussex County Councillor L Barnard.

Horsham District Councillor J Chowen arrived during Item 75.17

70.17 Apologies for Absence.

Apologies received from Horsham District Councillor R Clarke and Shermanbury Parish Councillors Cllr C Foster and P Lightburn.

71.17 Declaration of Members Interests. No interests were declared.

72.17 Approval of the previous PC meeting minutes held on 24th July 2017. Minutes were approved by council and signed by Chairman as a true record.

73.17 To discuss planning implications following the making of Wineham and Shermanbury Neighbourhood Plan. Council are aware of the impact planning applications in neighbouring parishes may have on the WASP. Clerk will contact MSDC to highlight this and ask to be kept aware of any planning applications impacting the parish. **Action: Clerk.**

Council will make contact with the Barmarks developer to ensure any proposals are in line with Policy 6 of the WASP.

Several residents have offered to assist with the Design Statement. Cllr Brown will make contact and invite to a working group meeting. **Action: Cllr T Brown.**

74.17 To receive and consider any County Council reports and communications not covered elsewhere on this Agenda. Cllr Barnard confirmed his attendance at recent local events which included a twelve hour lawn mower race at Five Oaks and the presentation of several Queens Awards for Industry.

WSCC Highways contract is under consideration which may result in changes throughout the County. Further meetings are to be held and Cllr Barnard will continue to update Council.

75.17 To receive an update on Workstream items;

75.1.17 Highways Matters – Projected works on The Causeway are expected to commence during February 2018. Although no definite dates for these works it is envisaged that they may run into an extended period of time resulting in a full road closure with diversion routes in place.

Council has requested a meeting with WSCC Highways Engineers to discuss options for upgrading the area around the bus stop located at Shermanbury Grange. Clerk will email information to Cllr Barnard for information. **Action: Clerk/Cllr Barnard.**

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Telegraph pole sited in the pavement on the Brighton Road will be relocated on 18/19th October.

Operation Watershed meeting has been requested with WSCC. Clerk will liaise with Cllr Whitton on this item.

Action: Clerk/Cllr Whitton.

Village gates location remains ongoing. STATS have now been received for Wineham Lane. Other locations remain outstanding. Clerk will liaise with Cllr Whitton on this item. **Action: Clerk/Cllr Whitton.**

SID as Bramber PC is not able to support a loan of their equipment Clerk will look into the supply of this item from another source. **Action: Clerk.**

75.2.17 Footpath Update. Cllr Ansell will be meeting with WSCC Principle Rights of Way Officer to discuss the implementation of Aim 2 of the WASP. It is envisaged that this may tie in with a TRO along Frylands Lane. Council raised a note of thanks to both Cllr Barnard and Mr N Bird for their recent assistance with these items.

75.3.17 Community Volunteers. Contact details for Balfour Beatty have been requested from Chris Stark with a view to arranging lane closures along the A281. Further parish projects will be considered in future months. **Action: Clerk/Cllr Whitton.**

75.4.17 Cemetery – Additional plots now available. Maintenance programme has improved. Note of thanks received from previous complainant. Cllr Ansell, Cllr Lightburn and Clerk will continue to look into zoned maintenance programme. **Action: Cllr Ansell/Cllr Lightburn/Clerk.**

75.5.17 Armistice Day November 2017/2018. Council resolved to hold a remembrance event on 11/11/2017 at 11:00. Beacon of Light event in November 2018 will be held in conjunction with Twineham Parish Council. Both items remain ongoing. Following the meeting it was found that due to a clash with another local event this date is not possible as the event will now take place on the 12th November 2017 at 3pm.

76.17 To receive and consider any District Council reports and communications not covered elsewhere on this Agenda. Cllr Chowen highlighted the provision of twenty affordable houses at Alley Groves, Cowfold. These will be managed by Saxon Weald and have been provided through HDC grants. Council highlighted their concerns to ensure the affordable housing as part of any proposed development at Barmarks are built. Council to keep Cllr Chowen informed to facilitate discussion with HDC Planning Officers. **Action: Cllr Brown/Cllr Chowen/Clerk.**

Other items of note;

HDC will be providing an ice rink at Horsham Park during the Christmas period.

The Pavilions' car park will be extended to cope with the required capacity.

Cllr Chowen has been in discussion with the new owners of Leonardslee Gardens. They have some interesting ideas and are looking to reopen during March 2018.

HDC are still looking for sites to accommodate travelers within the District. The item remains ongoing.

Works continue on the new bridge and sports centre sited at Broadbridge Heath which it is envisaged will open next year.

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The official launch of the Horsham District Year of Culture will take place on Wednesday 27th September 2017. Council will be represented by Cllr Brown. Consideration will be given to items throughout the parish that may qualify for funding under this umbrella. **Action: Full Council.**

WSCC Councillor L Barnard and HDC Councillor J Chowen left the meeting at this point.

77.17 To discuss and resolve the following planning matters.

DC/17/1682 Morley Manor, Brighton Road, Shermanbury. Retrospective application for the retention of 1x enclosed front porch, 1x open sided front porch and 1x open sided rear porch to main dwelling (Householder). Council resolved it had no objections to the application.

DC/17/1683 Morley Manor, Brighton Road, Shermanbury. Retrospective application for the retention of 1x enclosed front porch, 1x open sided front porch and 1x open sided rear porch to main dwelling (Listed Building Consent). Council resolved it had no objections to the application.

DC/17/1684 Morley Manor, Brighton Road, Shermanbury. Retrospective application for the retention of a single storey conservatory, featuring 3x roof lights, to the western elevation of the main dwelling house (Householder). Council resolved it had no objections to the application.

DC/17/1685 Morley Manor, Brighton Road, Shermanbury. Retrospective application for the retention of a single storey conservatory, featuring 3x roof lights, to the western elevation of the main dwelling house (Listed Building Consent.) Council resolved it had no objections to the application.

DC/17/1763 Water Perry House, Frylands Lane, Wineham. Retrospective application for the erection of a stable block and construction of a sand school. Council had no objections to the stable block and sand school application. However in line with Policy 4 of the Wineham and Shermanbury Neighbourhood Plan conditions must be imposed to protect the dark sky environment and assurance should be received that there will be no commercial usage.

DC/17/1928 Wychwood House, Brighton Road, Shermanbury. Demolition of existing dwelling and erection of two storey replacement dwelling. Council resolved it had no objections to the application.

DC/17/2030 Snakes Harbour Farm, Kent Street, Cowfold. Demolition of existing bungalow and erection of replacement three bedroom bungalow with detached open sided double garage in revised location. Council resolved it had no objections to the building of the new dwelling providing that the existing building is completely removed and the land returned to agricultural use and the new building and its location have no adverse impact on existing public rights of way.

78.17 To note correspondence from HART, PART, St. Peter & St. James Hospice and St. Catherine's Hospice. Letters of thanks received from all.

79.17 Finance and Administration.

79.1.17 External Audit Report confirmed to Council.

79.2.17 Balance Sheet handed to all members and signed by the Chairman. Updated Budget sheet previously

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Council resolved Cllr Whitton and Clerk may acquire Village Gates up to budgeted figure prior to next full Council meeting upon receipt of appropriate STATS from WSCC.

79.3.17 Cheques raised for signature since previous meeting;

£ 60.00 Rusper Parish Council
£151.20 Vision ICT Invoice 7225
£ 72.00 kITman Ltd Invoice 6501
£755.03 WSCC Invoice 8001240854
£755.03 WSCC Invoice 8001246015
£110.00 DW Gardens Invoice DWG000306
£ 38.84 HDC Invoice 6391869
£215.17 D Langston Expenses
£ 40.00 The Royal Oak
£120.00 PKF Littlejohn Invoice SB20170944

80.17 To note items for inclusion on next full council meeting Agenda.

Use of parish council email addresses by all members.