

Shermanbury Parish Council

67 Oak Tree Drive, Hassocks, West Sussex. BN6 8YA

Tel: 07909 332605. Email: shermanbury@pcouncil.co.uk

www.shermanburyparishcouncil.co.uk

Minutes of Shermanbury Parish Council Meeting held Monday 24th July 2017 at 7.00pm in the Peacock Rooms at the Royal Oak Pub in Wineham.

Minutes

Present: Cllr T Brown, Cllr C Ansell, Cllr C Foster, Cllr P Lightburn, Cllr C Whitton and Clerk D Langston.
West Sussex County Councillor L Barnard.

59.17 Apologies for Absence.

Apologies received from Horsham District Councillors R Clarke and J Chowen and Shermanbury Parish Councillor A Kerr Ofield-Kerr,

60.17 Declaration of Members Interests. No interests were declared.

61.17 Approval of the previous PC meeting minutes held on 22nd May and 12th June 2017. Minutes were approved by council and signed by Chairman as a true record.

62.17 To receive and consider any County Council reports and communications not covered elsewhere on this Agenda. Cllr Barnard confirmed The Police and Crime Commissioner for West Sussex had agreed not to take over the Fire and Rescue service for the district. Fire and Rescue Service have been undertaking other works including the investigation of electrical appliances within local households to ensure safety compliance.

Martyn Funnel head of WSCC What If campaign would like to address council. He has assisted with the recent Greenfell tragedy and is liaising with local parishes to highlight the need for Emergency Planning.

Planned repairs to The Causeway negating a road closure will have a direct impact on local business. Cllr Foster highlighted a further issue with the bridge further up Wineham Lane which is also suffering from crumbling surfaces. Clerk will raise this as a fault on Love West Sussex. **Action: Clerk.**

The bridleway link an aim by WSCC in the WASP will be down to the Parish Council to pursue with local landowners. Council would like the temporary equestrian route being used during The Causeway works to remain in place. Cllr Barnard will ask Jonathan Perks to liaise with Council via the Clerk. **Action: Cllr Barnard/Clerk.**

Cllr Brown raised the continuing problem with our Highways siting potholes and surface breakup. Cllr Barnard advised that funding cuts were impacting on this service.

Cllr Barnard left the meeting at this point.

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63.17 To receive an update on Workstream items;

63.1.17 Highways Matters – To include the provision of additional Bin Stickers – Clerk will order a further 200 stickers to be distributed along Wineham Lane. **Action: Cllr Ansell/Clerk.**

Meeting planned for Wednesday 26th July 2017 with Chris Stark West Sussex County Council Highways Area Manager Horsham to discuss highways issues within the Parish.

63.2.17 Community Volunteers – The next planned tidy up will take place during September. Cllr Whitton is awaiting a decision on planned road closures and will discuss this item with Chris Stark. Cllr Whitton will liaise with Clerk regarding insurance query. **Action: Cllr Whitton/Clerk.**

63.3.17 Cemetery – Maintenance schedule has been raised to fortnightly visit. Sussex Wildlife Officer has agreed to undertake an inspection of the site and will liaise with Clerk regarding his findings. Sub Committee will consider a zoned programme and further legislation.

63.4.17 Armistice Day November 2018 – Beacon of Light – Cllr Foster and Clerk will continue to liaise with Cllr C Worsley, Twineham Parish Council regarding this event. **Action: Cllr Foster/Clerk.**

64.17 To consider acceptance of the previously circulated Health & Safety Policy. Council resolved to accept the previously circulated Policy. Cllr Lightburn will submit to Clerk for inclusion onto the Parish website. **Action: Cllr Lightburn/Clerk.**

65.17 To receive a report regarding planning matters. Please note any plans received in the interim period will also be discussed at the meeting:

DC/17/1483 Snakes Harbour Farm, Kent Street, Cowfold. Retrospective application for the erection of a steel framed agricultural building in an alternative position to that previously approved in DC/16/0942. Council resolved it had no objections to the application.

DC/17/1546 Morley Manor, Brighton Road, Shermanbury. Proposed retention of tennis court relating to the adjacent dwelling house (Certificate of Lawful Development - Existing) . Council resolved it had no objections to the application.

DC/17/1232 Morley Manor, Brighton Road, Shermanbury. Retrospective application for the erection of a detached triple garage and gym. Council resolved it had no objections to the application.

DC/17/1230 Morley Manor, Brighton Road, Shermanbury. Retrospective application for the installation of a single skylight (Listed Building Consent). Council resolved it had no objections to the application.

DC/17/1229 Morley Manor, Brighton Road, Shermanbury. Retrospective application for the installation of a single skylight (Householder). Council resolved it had no objections to the application.

DC/17/1228 Morley Manor, Brighton Road, Shermanbury. Retrospective application for the erection of wrought iron entrance gates. Council resolved it had no objections to the application.

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DC/17/1227 Morley Manor, Brighton Road, Shermanbury. Retrospective application for construction of a 20 x 60m sand school and associated operational development. Council have no objections to the application however conditions must be imposed to protect the dark sky environment and assurance should be received that there will be no commercial usage.

APP/Z3825/W/17/3174430 - DC/16/2769 Morley Manor, Brighton Road, Shermanbury. The proposal is for a new paddock access track from the existing entrance splay up towards the property. Permission refused. Appeal lodged. Council has no objection to the proposed construction and design of an access track. We do not consider the track adversely affects the rural environment and that it is appropriate to its proposed use. We would recommend that the entrance gate is unobtrusive in nature and appropriate to its rural environment.

66.17 To receive decisions regarding previously discussed planning applications:

DC/17/0966 Lot 1 Wychwood Farm, Brighton Road, Shermanbury. Prior approval for a proposed change of use of agricultural building to a four bedroom dwelling house with associated parking. Prior Approval Required and Refused.

DC/16/2915 Blacklands Farm Camping, Blacklands Farm, Wheatsheaf Road, Henfield. Extension of existing Camp Site to provide 50 additional pitches to be used from 1st March - 30th September each year and regularisation of track and washing up sinks. Awaiting Decision.

DC/17/0805 Sake Ride Farm, Wineham Lane, Wineham. To remove pole barn and stables and erection of annexe to Sake Ride Farmhouse, diversion of drive and removal of steel container. Awaiting Decision.

67.17 To consider the Winter Maintenance Plan. Council discussed the provision of a Winter Maintenance Plan. Cllr Lightburn will liaise with a local landowner regarding the storage and spreading of salt. Council will then consider the provision of salt bins along Wineham Lane. **Action: Cllr Lightburn/Full Council.**

68.17 To confirm the donation of Fun day monies to HART, PART, St. Peter & St. James Hospice and St. Catherine's Hospice. Council resolved that donations of £500.00 each should be given to the four organizations from the remaining Fun Day monies. **Action: Clerk.**

69.17 Finance and Administration.

69.1.17 To consider the introduction of generic email addresses for all Councillors. Council will accept the quote from Vision ict for the provision of additional email addresses for all Council members. **Action: Full Council/Clerk.**

69.2.17 Council resolved to apply for the Foundation Level Award of the previously discussed Local Council Award Scheme. **Action: Clerk.**

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69.3.17 Balance Sheet – handed to all members and signed by the Chairman.

69.4.17 Cheques for signature;

£ 35.00 HAMSVA Invoice 2044

£ 94.66 D Langston Expenses

£ 755.03 WSCC Invoice 8001234790

£ 40.00 The Royal Oak

£ 160.00 DW Gardens Invoice DWG/18.07.290

£ 14.70 Cllr C Ansell – Gate repair

£ 22.80 SSALC Invoice 10890

£ 500.00 HART

£ 500.00 Partridge Green Area Response Team

£ 500.00 St Catherine's Hospice

£ 500.00 St Peter and St James's Hospice