

Shermanbury Parish Council

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Minutes of Shermanbury Parish Council Meeting held Monday 21st March 2016 at 7.00pm in the Peacock Rooms at the Royal Oak Pub in Wineham.

Minutes

22.16 Persons Present and Apologies for Absence

Present: Cllr C Whitton, Cllr T Brown, Cllr P Lightburn, and Clerk D Langston.

Cllr L Barnard West Sussex County Council

Apologies received from: Cllr J Chowen and Cllr R Clarke Horsham District Council. Cllr G White Shermanbury Parish Council.

23.16 Declaration of Members Interests – None declared

24.16 Approval of the previous PC meeting minutes held on 26th February 2016. Minutes were approved and signed by the Chairman.

25.16 Matters arising from previous minutes not covered elsewhere on the Agenda. All items covered.

26.16 Report from WSCC Cllr Lionel Barnard – Recent WSCC Meetings have agreed a 3.95% rate increase. Council has been granted permission to advertise for a new Chief Executive with interviews being held currently. A new Head of Highways has also been employed and will take up their position in June.

Local celebrations have been arranged for the Queens 90th birthday by WSCC the Chairman of our Council will be invited to attend. Cllr Barnard confirmed that work to repair/replace the bridge in Wineham Lane will take place during 2016/2017.

Council updated Cllr Barnard on the recent meeting with Nigel Bird, Countryside Access Ranger. Council raised a number of issues which Nigel is looking into. A letter template for the Clerk to raise issues directly with land owners will be emailed out and council will then work with Nigel to resolve outstanding problems. Cllr Barnard offered to assist Council with any specific issues. **Action Clerk/Council**

Cllr Barnard discussed S106 monies and possible projects with Council. Clarification was given that Council needs to produce relevant schemes. Cllr Barnard suggested contact be made with Mike Ellington, Head of Planning for assistance.

27.16 Neighbourhood Plan (WASP) update – Cllr Brown confirmed the Regulation 16 public consultation is currently running. Consultation period commenced on 11th March 2016 and will end on 22nd April 2016. Following the Regulation 16 consultation the plan will be reviewed by an independent Inspector. Council agreed to nominate Claire Wright for this role and this request will be formally made to HDC. It is expected that this review will commence at the beginning of May with a referendum planned for midsummer the plan should then be completed by September.

Cllr Brown passed on comments from HDC Neighbourhood Planning Officer who complimented all involved with the Wineham and Shermanbury Neighbourhood Plan on a very well produced document.

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28.16 To discuss Planning and Enforcement Matters to include any planning applications received since production of the Agenda. DC/16/0223 Little Frylands, Wineham Lane, Wineham. Proposal of new hay and tractor store and new driveway. Council resolved it had no objections to the application although it would like to see the new driveway completed in tar macadam to match the existing highway.

29.16 To receive confirmation of decisions regarding previously discussed planning applications.

DC/15/2510 Springlands Barn, Frylands Lane. Retrospective application for conversion of barn to single residential dwelling (Full application). Amended Plans. Still pending decision.

DC/15/2511 Springlands Barn, Frylands Lane. Retrospective application for conversion of barn to single residential dwelling (Listed Building Consent). Amended plans. Still pending decision.

30.16 Parish Matters

30.1.16 Workstream Committee. Council resolved that Clerk will contact local community payback team to book two days work within the parish further details on works to be completed will be discussed at a Workstream Committee meeting. **Action Clerk.**

Cllr Whitton will put together a list/sketches of items within the parish which cause concern. The completed list will be sent to all Councillors for comment. **Action Cllr Whitton. Clerk will compile responses.**

30.2.16 Cemetery Tender. Council discussed this item and resolved to offer the work to Mr Daniel Weller of D W Gardens for the period 1st April 2016 to 31st March 2017. A letter will be sent to all parties. **Action Clerk will contact all parties.**

30.2.16 Cllr Brown and Cllr Lightburn will raise article highlighting the work completed on the Parish Chapel and the situation regarding the WASP.

30.3.16 Cllr Whitton updated the Council on the position with the Rampion Community Fund. This fund is being looked after by the Sussex Community Foundation who are working with local parishes to decide how to implement. A meeting will be held between affected residents and the Sussex Community Foundation to highlight possible ideas for these monies. Council felt it would be beneficial to contact those residents who may be invited with a view to discussing proposals once these have been received from the Foundation.

31.16. Councillor Vacancies. There are currently three vacancies on the Council. Several residents have expressed an interest in taking up a position and they will be invited to meet Council members informally for an introduction to how the Council works. **Action Full Council.**

32.16 Finance and Administration.

Balance sheet given to all Councillors and signed by Chairman.

Confirmation of Cheques for signature or raised since last meeting

£ 66.60 SSALC Councillor Training Invoice 9353

£704.51 WSCC Invoice 8001142953

£6139.82 DowsettMayhew Invoice 2016-034

£36.66 Horsham District Council Invoice 5603854

£163.71 West Sussex ALC Limited Invoice 529

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33.16 Any other Business (Please note that no decisions may lawfully be made under this item, but matters may be discussed which involve no more than an exchange of information).

Council resolved to hold additional meetings to discuss planning applications or issues which require immediate Council attention when required. **Action Clerk will set up provisional meetings which may then be cancelled if not required.**

34.16. Date of future meetings:

31st May 2016 – Annual Meeting

1st August 2016

26th September 2016

28th November 2016

12th December 2016