

Shermanbury Parish Council

67 Oak Tree Drive, Hassocks, West Sussex. BN6 8YA

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www.shermanburyparishcouncil.co.uk

Minutes of Shermanbury Parish Council Meeting held **Monday 21st July at 7.00pm in the Peacock Rooms at the Royal Oak Pub in Wineham.**

Items marked * means supporting paper supplied

Minutes

12.14 Persons Present and Apologies for Absence

Present: Cllr J Downs, Cllr V Harrison, Cllr C Whitton, Cllr T Brown, Mr. P Lightburn and Clerk D Langston.

Also present: Cllr L Barnard – West Sussex County Council

Apologies received from: Cllr J Chowen and Cllr R Clarke – Horsham District Council.

13.14 Declaration of Members Interests – None declared

14.14 Approval of the previous PC meeting minutes held on 10.06.2014

Minutes approved and signed by the Chairman.

15.14 Report from WSCC Cllr L Barnard – Confirmation WSCC are working to achieve stronger communities' recent successes include Operation Watershed and Henfield Day Care Centre. Ongoing issues with recycling waste with garden items being mixed into contents of blue bins. Management changes have taken place within West Sussex County Council which have been sent to all Parish Councils. Fire and Rescue services are still consulting on station closures and staffing cuts. Cllr Barnard discussed the implementation of a Neighbourhood Plan and suggested that one item that should be considered is street lighting whilst roads and schooling should be a consideration.

16.14 Planning and Enforcement Matters – DC/14/1392 Sunnycot, Woodside Close, Shermanbury. Proposed single storey rear extension including conservatory and conversion of existing garage. Council confirmed it had no objections.

17.14 Council Vacancies – Mr. Paul Lightburn was co-opted onto Council following a unanimous vote.

18.14 Neighbourhood Plan Update – Cllr Brown advised the Working Group will meet with Dale Mayhew when potential policies will be put together ready for the introduction of steering groups in September. Neighbourhood Plan funding has been boosted by a non monetary grant from Locality in the form of advice given to the value of £9,000. Discussion regarding the Neighbourhood Plan which included % of parishioners required for consultation, WASP logo to become more prominent in Parish, assurance that sites /areas of historic interest should be included.

Neighbourhood Plan table will be run by the clerk at the Fun Day to encourage people to become Involved. Council requested a progress meeting be arranged by the Working Group. **Action Cllr Brown/Clerk.**

Cllr Barnard left the meeting following this item.

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19.14 Parish Matters –

8.1 Cemetery - Cllr Whitton is continuing to look into the availability of additional land and will make contact with the land owner on Councils behalf.

8.2 Footpaths - Ongoing item Clerk will contact Cllr White for update.

20.14 Update on Mayfields - Following a recent meeting held by LAMBS on 20th June 2014 it was felt the Horsham District Plan offers some degree of protection with no development planned in our area prior to 2031. LAMBS will be in attendance at Fun Day to answer any questions.

21.14 Update on Rampion Windfarm - Confirmation that permission has been granted to EON. Local Liaison Group sent letter listing points raised previously which remain outstanding the response from EON still leaves items unanswered. Community financial benefits, if any, will not be announced until late September.

22.14 Fun Day –

22.1 Parish Council Involvement - Cllr Whitton confirmed licence had been arranged for the fayre raffle. The tickets will be presold by FDCF, Parochial Church Council and members of the Parish Council. Proceeds will be split between St Giles Church Repairs, Shermanbury Cemetery Chapel repairs, H.A.R.T. and P.A.R.T.

23.14 To discuss proposed Maintenance Contract for Parish Website – Cllr Harrison left the meeting during this discussion. Council resolved not to proceed with a monthly contract as the website now appears to be running smoothly. Cllr Brown raised the point that any work carried out should be invoiced to the council at an appropriate hourly rate.

24.14 Finance and Administration

Archiving – Clerk will collect existing paperwork from Cllr Downs ready for archiving in Chichester Record office.

Balance sheet – passed to Council.

Cheques for signature;

100059 £ 75.62 D Langston June Expenses

100060 £50.00 SSALC CiLCA Fast Track Day 50% of cost

100061 £52.50 SSALC Legal & Finance Day 50% of cost

100062 £418.86 WSCC Invoice 8001037128 June Salary

100063 £68.56 Mr. S Neville-Clarke Cemetery Remembrance Area

25.14 Councillor/s – Council still has a vacancy which members will promote to suitable candidates.

26.14 Date of next meeting: Monday 29th September 2014 – 7pm in the Peacock Rooms, Royal Oak, Wineham.