

Shermanbury Parish Council

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Minutes of Shermanbury Parish Council Meeting held Monday 15th June 2015 at 7.00pm in the Peacock Rooms at the Royal Oak Pub in Wineham.

Minutes

48.15 Persons Present and Apologies for Absence

Present: Cllr V Harrison, Cllr T Brown, Cllr, P Lightburn, Cllr G White, Cllr C Whitton and Clerk D Langston.

Also present: Cllr J Chowen, Horsham District Council, and Cllr L Barnard West Sussex County Council.

Apologies received from: Cllr R Clarke, Horsham District Council and Cllr C Parr.

49.15 Declaration of Members Interests – None declared

50.15 Approval of the previous PC meeting minutes held on 26th May 2015 Minutes approved and signed by the Chairman. There were no matters arising.

51.15 Report from WSCC Cllr Barnard who confirmed a drop in the number of Citizenship Ceremonies being held this is primarily due to changes in Government requirements. West Sussex County Council is subject to a full boundary review by the Local Government Boundary Commission for England. The County Council's Electoral Review Panel will be meeting in late June and throughout July to work on detailed proposals for the pattern of divisions across each district area.

The main factors taken into consideration are:

- All divisions should have a broadly equal electorate.
- No electoral division can cross from one district to another.
- Divisions should seek to represent natural communities, respecting obvious physical divides and seek to respect parish boundaries.

The Boundary Commission will formally confirm how many members it expects the Council to have on 22nd June. The County Council has recommended a Council size of 69 members, comprising:

69 Members (2015) - minus 1 each from Adur and Horsham

69 Members (2021) - minus 1 each from Adur and Horsham

HDC Cllr J Chowen – advised discussions are taking place at County and Borough level regarding infrastructure and devolution. The new transit site for travelers located near Chichester is proving a great success. The site which has not yet reached capacity is enabling local police to move travelers on with more ease.

Horsham Development Planning Framework has been affected by a recent Notice of Motion served by two HDC Councillors. This motion puts the Horsham District Plan on hold. General discussion took place regarding the impact of this on our Parish and the emerging Neighbourhood Plan. If HDC lose the District Plan then it opens the area up to unwanted development with no Cil payments for those parishes affected.

Council resolved to request a speaking slot at the HDC Council Meeting on 24th June 2015. Clerk will request.

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51.15 Neighbourhood Plan (WASP) update – Cllr Brown confirmed the recent exhibitions held on 27th and 28th May 2015 had been a success with 169 people in attendance resulting in a total of 97 comments sheets received so far. There will a meeting of the Steering Group held on 16th June 2015 to discuss the next steps.

52.15 Planning and Enforcement Matters –

DC/15/082 2 Shermanbury Grange, Brighton Road, Shermanbury. Erection of a single storey timber framed conservatory. Council resolved it had no objections to the proposal.

DC/15/1149 Foxways, Brighton Road, Shermanbury. Ground and First Floor Extensions. Council resolved Horsham District Council should look at the height of the proposed property in line with its current policy.

Clerk gave Council update on several ongoing enforcement matters.

53.15 Parish Matters

- Cemetery and chapel – Council are still waiting for quotes for chapel restoration works. Cllr Lightburn will look into obtaining an updated valuation of the chapel. These items will be discussed at the next meeting.
- Highways issues/Monitoring Speed – Cllr Whitton has been in contact with the local PCSO who will be in attendance at the July meeting.
- Wheelie Bin Speed Restriction Stickers – Clerk will look into the cost implications for obtaining 200 stickers.
- Entrance Fences – Council will continue to look into this item.
- Parish Assets – Cllr Lightburn confirmed that there is no fingerpost located near Wineham Place. Clerk will locate paperwork confirming setting of these prior to next meeting. As the chapel is not currently used Council resolved to donate two small plated vases and one large cross to St Giles.

54.15 Flooding – A281 Eastside and Woodside Close – Following requests from residents in Woodside Close Council have contacted Mr Greenwell who has given permission for the land in question to be surveyed by Cllr Whitton. Councillor Whitton will continue to look into the flooding issue at Eastside.

55.15 2016 Fun Day, The Small Societies Lottery Registration – Clerk will contact HDC reference the renewal of the lottery registration and advise Council accordingly. Discussion regarding the Fun Day will continue at a later meeting.

56.15 Emergency Plan – Council resolved it does not currently have the facilities to deal with an Emergency Plan. This item will be reconsidered in the future.

57.15 Finance and Administration

Council resolved to accept all previously circulated Standing Orders. Clerk will add these to the website. Confirmation of cheques for signature or raised since last meeting.

£ 50.18 T Brown NBP Expenses

£153.60 Evonprint Ltd Invoice 71633

£ 55.20 Evonprint Ltd Invoice 71632

£ 36.66 HDC Invoice 5059208

£547.00 Community Development Foundation ID 14548

£ 71.81 D Langston NBP Expenses

Council resolved to pay the Clerk an additional fifteen hours salary to cover the costs associated with the NBP work during May 2015.

58.15 Date of next meeting – confirmed as Monday 27th July 2015.