

# Shermanbury Parish Council

67 Oak Tree Drive, Hassocks, West Sussex. BN6 8YA  
Tel: 07909 332605. Email: shermanbury@pcouncil.co.uk  
www.shermanburyparishcouncil.co.uk

Minutes of Shermanbury Parish Council Meeting held **Monday 15<sup>th</sup> December at 6.30pm in the Peacock Rooms at the Royal Oak Pub in Wineham.**

**Items marked \* means supporting paper supplied**

## Minutes

### **40.14 Persons Present and Apologies for Absence**

Present: Cllr J Downs, Cllr V Harrison, Cllr T Brown, Cllr P Lightburn, Cllr G White, Cllr C Whitton and Clerk D Langston.

Also present: Cllr J Chowen Horsham District Council, Mr S Bramwell member of the public.

Apologies received from: Cllr L Barnard – West Sussex County Council and Cllr R Clarke, Horsham District Council.

### **41.14 Declaration of Members Interests – None declared**

### **42.14 Approval of the previous PC meeting minutes held on 29<sup>th</sup> September 2014**

Minutes approved and signed by the Chairman.

### **43.14 Report from HDC Cllr J Chowen – Cllr Chowen attended the recently held meeting with Lord Luce and approximately twenty residents to discuss the continuing problems surrounding high speed motorbike usage on the A281. Cllr Chowen will liaise with Cllr Barnard on this item and will keep council updated. Action: Cllr Chowen**

Ewhurst Manor having recently changed hands has become the subject of some unlawful development resulting in a High Court Order being served by Horsham District Council Chief Enforcement Officer Madeline Hartley who in conjunction with English Heritage will be visiting the property to discuss with the owner. Clerk will liaise with Horsham District council and will inform Council of the progress. **Action: Clerk**

The inspectorate should be writing to Horsham District Council regarding their Strategic Plan prior to Christmas if implemented this can only add strength to any Neighbourhood Plan. Cllr Chowen will email clerk once correspondence is received. **Action Cllr Chowen.**

### **44.14 Matters arising from previous Minutes not covered elsewhere – All topics covered under Agenda.**

**45.14 Wineham & Shermanbury Neighbourhood Plan (WASP) update–** given by Cllr Brown which confirmed The Scoping report for a Sustainability Appraisal has been completed by Dowsett Mayhew and is currently open for statutory consultation and included on the website. URS have completed a Housing Needs assessment for the Parish based on a series of assumptions which range from 0 to 74 for the period to 2031. URS have evaluated eight proposed sites for development within the Parish, this report is being utilized within the consultation process and elements of it will be made public at the appropriate time. Three focus groups have and are being run to evaluate WASP policies and to discuss housing needs and site allocation. Residents will have been involved in detailed discussions by the end of the programme. A meeting was held with Mayfield Market Towns (MMT) to inform them of the Neighbourhood Plan and request information of their proposed development. It was stated that a total of

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2,000 homes are now envisaged within the boundaries of Shermanbury Parish on both sides of the Adur. MMT declined to comment on which land they currently had control over. A meeting of the Steering Group will be organised in early January, to include Dale Mayhew, to discuss the next steps.

## 46.14 Planning and Enforcement Matters –

**DC/14/1959** – Grovemount Barn Brighton Road, erection of a gate and close board fencing. Chairman invited Mr S Bramwell a local resident to address the meeting. Mr Bramwell highlighted his concerns regarding this application which included the possible removal of hedging covered by a Tree Preservation Order. Council will make a decision on this following confirmation from Horsham District Council regarding this matter. **Action Clerk.** Confirmation from Horsham District Council was received advising the area of hedgerow in question was not affected by the Tree Preservation Order and therefore Council resolved it has no objections to the application.

**DC/14/2465** The Coach House, Frylands Lane, single storey rear extension. Council has no objections to this application.

**DC/14/2496** Wychwood Cottages, Wychwood Lane. Proposed change of use of agricultural building to a dwelling house and for associated operational development. Objections were raised on the following grounds:

The buildings adjacent to the proposed house are single storey and would therefore be overlooked and hence suffer a loss of privacy. The barn described as “adjoining barn” in the documents has a common wall with the barn that is to be partly demolished and the roof of the “adjoining barn” is partly supported by the portal frames of the barn to be converted. No details as to how the separation would be done are shown to ensure that the adjoining barn remains structurally intact. The style of the proposed gable ends does not reflect the surrounding vernacular particularly with respect to the gable end concrete portal frames.

**DC/14/2495** Wychwood Barns, Wychwood Lane to demolish 4 agricultural buildings and erect 2 dwellings with parking and gardens. Council agreed to support this application.

**DC/14/2527** Fairacre, Brighton Road removal of conservatory. First floor extension to form two bedrooms and shower room. Construction of rear dormer to replace dormer removed as part of proposed extension. Council has no objections to this proposal.

**DC/14/2525** Marzden, Brighton Road Raise the roof, extend the ridge and form new gable ends. Construct rooms in the roof with front dormers. Alter front elevation, reduce glazing and form new front entrance (New porch under Permissible Development. Proposed new rear extension, part single storey, part 2<sup>nd</sup> storey with roof terrace to first floor. Council resolved it has no objections to the proposals.

## 47.14 Parish Matters

**Cemetery, Frylands Lane** – Cllr Downs confirmed he had left a message at the London address of Mr Vane-Tempest asking for contact to be made as yet no response has been received. Cllr Whitton reported that he had not received an answer to his letter sent to the Vane-Tempests at an address in East Anglia. Cllr Whitton advised Council members that improvements should be made to the entrance of the cemetery which he will raise with West Sussex County Council.

Funding is an ongoing item which Cllr Whitton and Clerk will continue to liaise on. **Action Cllr Whitton/Clerk**

**Footpaths** – Clerk and Cllr White met with the WSSC Ranger to point out areas for improvement as these items remain an issue contact will once again be made with the WSSC Ranger and will include further discussion on bridleway improvements between Shermanbury and Wineham. **Action Clerk/Cllr White.**

**Highways** – Correspondence has been received from WSSC regarding improvements to the A281. Council have highlighted there appears to be no signage welcoming people to Shermanbury and asking for safe driving. It was suggested that perhaps S106 funding could be used for this item. Post meeting - It was discovered that there was a “Shermanbury Please drive slowly” metal sign but no similar sign at the northern end of the village.

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**Riparian Ditches Campaign** – Council will highlight any areas that are an issue and these will then be raised with the local landowners.

**Resilience Forum** - Cllr Whitton attended a recent meeting to discuss this item and felt that an Emergency Plan should be in place. Cllr Lightburn will undertake the production of this item with Cllr Whitton. **Action Cllr Whitton/Cllr Lightburn**

**Coombe Farm, British Solar Renewables Ltd.** – A recent public meeting has highlighted the possibility of a new Solar Farm in Twineham. As there is currently no planning application in place no further discussion was required.

**48.14 Update on Mayfield** – This item was primarily covered under Minute reference 45.14 Mayfield Market Towns have been asked to provide Council with a list of any land they have an option on. Cllr Chowen will keep Council updated with any future information. **Action Cllr Chowen**

**49.14 Update on Rampion Wind farm** – E.ONs programme is as follows providing all approvals by WSCC proceed on time and their management make the final decision to proceed in March 2015:-

April 2015 On shore construction starts  
January 2016 Off shore construction starts  
March 2017 First turbines start generating  
March 2018 Wind Farm Operational

A handout was issued that described the Rampion scheme, provided the abovementioned programme and listed possible impacts on the public. Cllr Whitton asked that members read the handout and let him know of any out information that they would like to see prior to the handout being distributed to the Shermanbury residents of Wineham Lane.

The site “working” hours were confirmed with noise levels being monitored generally near dwellings. Rampion will be making a single Community Benefit Fund payment to the parishes affected by the construction of the new substation once this is confirmed discussion may be undertaken with local residents to ask for ideas for the usage of any allocated monies. E.ON, the promoter of the Rampion wind farm, has specified certain prerequisites for the release of this payment and these were issued to all members of the council.

## **50.14 Finance and Administration**

Insurance Renewal - acceptance of terms Council agreed to stay with the yearly renewal

Balance Sheets were handed to all councilors showing updated accounts and Neighbourhood Plan costs to date.

Budget 2014/2015 Clerk will send round all previous accounts to ensure Council have adequate time to study previous year’s accounts prior to the next meeting.

Council resolved to accept the National pay award and to increase Clerks hours to eleven per week which will be reviewable in May.

Police Precept increase to be discussed as part of the Budget at next meeting.

Fun Day donations to be raised under Section 137 at next meeting.

Cheques for signature or raised since last meeting;

£100 refundable deposit received from Partridge Green Village Hall

£1,152.00 Invoice 2014-197 Dowsettmayhew Neighbourhood Plan

£202.50 Invoice 13<sup>th</sup> October Cemetery Maintenance

£418.86 Invoice 8001054938 WSCC Clerks Salary September

£35.00 ICO Data protection registration

£587.98 Invoice 8001057263 WSCC Clerks Salary October

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£26.00 Invoice 0959 The Henfield Hall  
£49.99 Councillor Brown expenses for Neighbourhood Plan  
£164.01 D. Langston Expenses includes Stationary Items NBP of£94.73  
£36.66 Invoice 2660059 HDC Litter Bin Emptying  
£418.86 Invoice 8001061298 WSCC Clerks Salary November  
£43.20 Invoice 8001063446 WSCC Provision of Payroll Services  
£640.63 Came & company Insurance Renewal

**51.14 Vacancies: Councillor/s** – Council has received an expression of interest from one parishioner. Clerk will contact with an invitation to attend the next meeting. **Action Clerk**

**52.14 Date of next meeting: Monday 5<sup>th</sup> January 2015 – 7pm in the Peacock Rooms, Royal Oak, Wineham**