

# Shermanbury Parish Council

67 Oak Tree Drive, Hassocks, West Sussex. BN6 8YA

Tel: 07909 332605. Email: shermanbury@pcouncil.co.uk

www.shermanburyparishcouncil.co.uk

Members of Shermanbury Parish Council are required to attend the Meeting of the Parish Council to be held **Monday 7<sup>th</sup> April at 7.00pm in the Peacock Rooms at the Royal Oak Pub in Wineham.** Members of the public and press are invited and are welcome to address the Council during the Public Open Forum item for a maximum of 2 minutes per person. Members of the public who wish to speak on specific Agenda items should advise the Chairman or Clerk at the start of the meeting.

**Items marked \* means supporting paper supplied**

## Minutes

### **1. Persons Present and Apologies for Absence**

Present: Cllr J Downs, Cllr V Harrison, Cllr C Whitton, Cllr T Brown, Cllr G White and Clerk D Langston.

Apologies received from: Cllr L Barnard – WSCC, Cllr J Chowen and Cllr R Clarke, HDC.

### **2. Declaration of Members Interests – None declared**

### **3. Approval of the previous PC meeting minutes held on 27.01.2014**

Minutes approved and signed by the Chairman

### **4. Public Open Forum – There were no members of the public in attendance.**

### **5. Reports from WSCC and HDC – Apologies were received from all Councillors, therefore no updates were given.**

### **6. Planning and Enforcement Matters –**

**Rampion Wind Farm** – Cllr Whitton confirmed that proposed work had now gone out to tender with all bids required by the end of April, confirmation of the successful bid will be advised in August. Following the request for compensation EON have asked that a trust be set up to deal with any monies however the Liaison Group has asked for confirmation from EON as to the reason behind this request. **Action – ongoing Cllr Whitton**

**Phoenix Place, Brighton Road, Shermanbury** – Horsham District Council have confirmed that they have looked into the complaint and that parts of this remain ongoing with planned improvements supposedly taking place over the next few months. Cllr White will look into the onsite vehicles and ensure that they have relevant documentation. **Action – Cllr White**

**Mayfield** – Cllr Downs attended the last Inter Parish meeting where he raised the idea of holding a referendum, it was felt by the majority that this was not a good idea based on the expense.

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Councillor Downs advised that the impression was given that most of the Parishes represented would consider funding any legal expenses raised by LAMBS. Councillor Brown made the point that there is no shared vision by the local parishes of how the area proposed for development by Mayfield should be developed and that as the area cuts across two districts unless the parishes unite to undertake an independent sustainability analysis the area will always be under threat from developers who have no understanding of the area. A general discussion took place regarding sustainable development.

7. **Neighbourhood Plan update/Funding** – Cllr Whitton and Cllr Brown updated the meeting on the recently received Housing Needs Survey which has also been distributed to all Council members. A need for affordable houses and market housing for local people over the coming 20 years was established by the survey along with several sites suggested for possible development. The previous parish survey made it clear that the residents wish to maintain the nature and character of the area and would also like more of a village centre. All of the findings from these surveys and the requirements from the Horsham District Plan will now be considered by the Neighbourhood Planning Committee.

It was felt by Council that at the Annual Meeting we should advise residents of progress with the Neighbourhood Plan and the next steps in the consultation process.

## 8. Parish Matters

- 8.1 Cemetery, Frylands Lane – Area for internment of Ashes, it was felt that this would be an appropriate project to request S106 monies for and Clerk will therefore contact HDC.  
**Action Clerk D Langston**
- 8.2 Litter picking – Gardening For You have completed this task and have also ensured that all areas surrounding the bus shelters are clear.
- 8.3 Fun Day 2014 – Ongoing item there are still several insurance issues to be resolved.
- 8.4 Footpaths – Cllr Whitton has completed a survey of all the footpaths which is held by the Clerk, Council felt that it would be beneficial to send a copy to West Sussex County Council. **Action Clerk D Langston**
- 8.5 Annual Meeting – Council will ask two guest speakers to attend and will use this event to update on both Mayfield and the Neighbourhood Plan. Cllr Brown will bring projector and as this will require some moving of furniture will liaise with the Royal Oak. Cllr Harrison and Clerk will arrange refreshments. Leaflets will be produced which will be hand delivered to all residents and also placed upon notice boards and website.

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8.6 Phone Kiosk – BT have confirmed that contractors have been asked to disconnect this should take 6 – 8 weeks after which the kiosk will be removed. Discussion took place regarding Council taking over ownership and upkeep however the cost implications are to high.

## 9. Finance and Administration

Cheques raised for signature since last meeting

100033 £207.03 Neville Clarke Cemetery Internment Area

100034 £418.86 Invoice 8001014772 WSCC Clerks Salary January

100035 £35.88 Invoice 2447193 HDC Bin Emptying

100036 £72.00 cheque cancelled due reissue of revised invoice

100037 £207.03 Neville Clarke Cemetery Internment Area

100038 £910.32 Invoice 957 Action In Rural Sussex NBP

100039 £36.00 Invoice 1377 Spirelight Media – reissued invoice

100040 £31.39 V Harrison Expenses related to Litter Picking

### Present cheques for signature

100041 £40.00 E.M. Jones Gardening for You – Cemetery Upkeep

100042 £300.00 E.M. Jones Gardening for You- Litter Picking

100043 £418.86 Invoice 8001020719 WSCC Clerks Salary February

100044 £418.86 Invoice 8001020720 WSCC Clerks Salary March

100045 £89.80 D Langston Expenses Jan-Feb-March

100046 £145.73 West Sussex Association Local Councils

100047 £910.32 Action in Rural Sussex

Balance Sheet – showing uncleared balance of £12,726.37

## 10. Vacancies:

**10.1 Councillor/s** It was agreed that Council would look at recruiting people from the Annual Meeting, Cllr Whitton and Cllr Brown know of an interested party whom they will approach.

**11. Members Questions and Comments** – Cllr White mentioned there is a tree down near Mockbridge this has taken out the pipe used to stop the water flowing back onto the fields. Parish Council will send a letter to the Environment Agency requesting them to reinstate pipe. Questions were also raised regarding the planned hand back of the River Adur upkeep by the Environment Agency to local land owners and the possible implications on the Cowfold Stream. Environment Agency will be asked to confirm plans and confirm whether this tributary has previously been cleared by them. **Action Cllr White/Clerk D Langston**

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Notice boards – the information on the notice boards needs to stand out more Clerk was asked to add more information regarding the Neighbourhood Plan/Magazine articles/WASP logo and anything considered to be more up to date.

**12. Date of Next Parish Council Meeting Monday 12<sup>th</sup> May 2014 – 6.30pm in the Peacock Rooms, Royal Oak, Wineham.**