

Shermanbury Parish Council

67 Oak Tree Drive, Hassocks, West Sussex. BN6 8YA

Tel: 07909 332605. Email: shermanbury@pcouncil.co.uk

www.shermanburyparishcouncil.co.uk

NOTICE IS HEREBY GIVEN of the ANNUAL STATUTORY MEETING OF THE PARISH COUNCIL
This will follow the Annual Parish Meeting on Tuesday 31st May 2016 in the Peacock Rooms at The Royal Oak Pub in Wineham.

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND

The public and press are invited to address the council under item 6.

Dawn Langston

23rd May 2016

Clerk to Council

Agenda

1. To elect the Chairman of the Parish Council and receive declaration of office
2. Election of Vice-Chairman
3. Apologies for Absence
4. Councillor Vacancies - to consider the co-option of interested parties
5. Declaration of Members Interests
6. Public Forum (*maximum of 3 minutes per person, with an overall limit of 15 minutes*)
7. Approval of the previous PC meeting minutes held on 21st March and 25th April 2016
8. Matters arising from previous Minutes not covered elsewhere on the Agenda
9. To receive and consider any County Council reports and communications not covered elsewhere on this Agenda.
10. To receive and consider any District Council reports and communications not covered elsewhere on this Agenda.
11. To receive an update on Workstream items;
 - 11.1 Highways Matters to include Enq 422876 - Brighton Road, Shermanbury.
 - 11.2 Operation Watershed
 - 11.3 Footpaths
 - 11.4 Community Payback
12. To nominate the Council's representatives to outside bodies including Horsham Association of Local Councils and West Sussex Association of Local Councils.
13. To receive a report regarding planning matters. Please note any plans received in the interim period will also be discussed at the meeting.
DM/16/0212 2 Wychwood Cottages Brighton Road Shermanbury Horsham. Erection of a two storey side extension and porch.

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DC/16/0942 Snakes Harbour Farm Kent Street Cowfold Horsham. Erection of steel framed agricultural building (Development Type: 018 - Minor Other).

DM/16/0692 Morley Manor, Brighton Road, Shermanbury. The development comprises of a new lake and associated landscaping.

14. To receive confirmation of previously discussed planning applications

DC/16/0223 Little Frylands, Wineham Lane. Wineham. Proposal of new hay and tractors store and new driveway. Application Refused.

DC/15/2510 Springlands Barn, Frylands Lane. Retrospective application for conversion of barn to single residential dwelling (Amended Scheme in Lieu of Planning Approval SH/6/81) (Full Planning) Decision Pending.

DC/15/2511 Springlands Barn, Frylands Lane. Retrospective application for conversion of barn to single residential dwelling (Listed Building Consent). Amended plans. Decision Pending.

15. Finance and Administration

15.1 To carry out a review of the system of internal control and prepare the Annual Governance Statement.

15.2 To decide and approve the appointment of the Internal Auditor/s 2016/2017.

15.3 To consider correspondence from Age UK Horsham District and Link.

15.4 To confirm acceptance of the 2016-2018 pay award.

15.5 Cheques for signature or raised since last meeting;

£704.51 WSCC Invoice 8001147413

£716.50 WSCC Invoice 8001155452

£200.00 Website costs

£ 46.00 Evonprint invoice 76280

15.6 To receive the Internal Audit report.

15.7 To receive and approve the Accounting Statements for the year ended 31st March 2016.

16. To accept all Internal Control Documentation (previously circulated)

17. Date of next meeting