

Shermanbury Parish Council

67 Oak Tree Drive, Hassocks, West Sussex. BN6 8YA

Tel: 07909 332605. Email: shermanbury@pcouncil.co.uk

www.shermanburyparishcouncil.co.uk

NOTICE IS HEREBY GIVEN of the ANNUAL STATUTORY MEETING OF THE PARISH COUNCIL
This will follow the Annual Parish Meeting on Monday 22nd May 2017 in the Peacock Rooms at The Royal Oak Pub in Wineham and commence at 7:15pm.
ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND

The public and press are invited to address the council under item 6.

Agenda

1. To elect the Chairman of the Parish Council and receive declaration of office.
2. Election of Vice-Chairman.
3. Apologies for Absence.
4. Declaration of Members Interests.
5. Public Forum (*maximum of 3 minutes per person, with an overall limit of 15 minutes*).
6. Approval of the previous PC meeting minutes held on 27th March and 26th April 2017.
7. Matters arising from previous Minutes not covered elsewhere on the Agenda.
33.4.17 Causeway Closure
8. To discuss the Wineham and Shermanbury Neighbourhood Plan (WASP) Referendum.
9. To receive and consider any County Council reports and communications not covered elsewhere on this Agenda.
10. To receive and consider any District Council reports and communications not covered elsewhere on this Agenda.
11. To receive an update on Workstream items;
 - 11.1 Highways Matters
 - 11.2 Footpaths
 - 11.3 Community Tidy up Scheme
 - 11.4 Cemetery
 - 11.5 Community Cohesion
 - 11.6 Henfield Men's Shed
 - 11.7 Community PAD
12. To nominate the Council's representatives to outside bodies including Horsham Association of Local Councils and West Sussex Association of Local Councils.
13. To discuss planning applications. Please note any plans received in the interim period will also be discussed at the meeting.

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14. To receive confirmation of previously discussed planning applications

DC/16/2915 Blacklands Farm Camping, Blacklands Farm, Wheatsheaf Road, Henfield. Extension of existing Camp Site to provide 50 additional pitches to be used from 1st March - 30th September each year and regularisation of track and washing up sinks. Awaiting Decision.

DC/17/0780 Madeira, Brighton Road, Shermanbury. Proposed single storey side and rear extensions. Awaiting Decision.

DC/17/0805 Sake Ride Farm, Wineham Lane, Wineham. To remove pole barn and stables and erection of annexe to Sake Ride Farmhouse, diversion of drive and removal of steel container. Awaiting Decision.

15. Finance and Administration .

15.1 To carry out a review of the system of internal control and prepare the Annual Governance Statement.

15.2 To decide and approve the appointment of the Internal Auditor/s 2017/2018.

15.3 Cheques raised since last meeting;

£265.60 C. Whitton Expenses

£723.62 WSCC Invoice 8001218035

£172.43 West Sussex ALC Limited

£ 73.80 D Langston – Eclipse Pint Invoice 15121

£100.00 The Bull Meeting Room Hire

£420.00 T Brown – Doubledot Invoice 160189

£ 5.00 HALC Invoice

£116.00 Design-copy-print Invoice

£ 15.00 HALC Annual subscription

£100.00 The Royal Oak Meeting Room Hire

£ 41.05 P. Lightburn NBP Expenses

£ 40.00 The Royal Oak Hire of Meeting Room

£ 96.00 SSALC Limited Invoice 10664

15.4 **Cheques for signature;**

£ 68.50 Design-copy-print Invoice

£795.07 WSCC Invoice 8001224069

£129.80 Peter J Consultants Invoice 818

15.5 To receive the Internal Audit report.

15.6 To receive and approve the Accounting Statements for the year ended 31st March 2017.

16. To accept all Internal Control Documentation (previously circulated).

17. To discuss Councillor Vacancies.

18. Date of next meeting.